



KOSHYS INSTITUTE OF MANAGEMENT STUDIES

IQAC Meeting

Date: 9/10/2020

Academic Year: 2019- 20

Meeting Agenda

Sl.No	Points of Discussion	Time	Discussion By
1	Review previous meeting action points	5 Min	IQAC Coordinator
2	Current status and action plan for development of quality initiatives	10 Min	Director Academics
3	Review and status of AQAR Process updation for Cycle -II	5 Min	IQAC Co-coordinator
4	Review on Research Center under BNU	3Min	Research Coordinator
5	Review on 2(f),12(b) Application status	2 Min	Director Academics
6	Review on Internal Audit	10 Min	IQAC Co-coordinator
7	Review on Academic results	5 Min	HOD's
8	Review on student Placement and support	5 Min	Placement Head
9	Review on SSS , Feedback	3 Min	IQAC Coordinator
10	Introduction of new program and National Skill Development Corporation courses (NSDC)	5 Min	Director Academics & CEO
11	Any Issues with regard to E-AQAR	1 Min	IQAC Coordinator
12	Any Other Points with permission of Chair	1 Min	IQAC Coordinator
Prepared By		Approved By	



KOSHYS INSTITUTE OF MANAGEMENT STUDIES

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 20/10/2020

Place: Seminar Hall 2

Timing: 11:30 AM

No of Attendees: 20

Minutes of the Meeting

Sl.No	Points of Discussion	Action By
1	Welcome and Review of previous meeting : Dr. M Kethan welcomed and introduced all the participants and confirm minutes of last meeting	IQAC Coordinator
2	Current status and action plan for development of quality initiatives: Director Academics Dr. A Ravi sir has Put forth to the Committee About <ul style="list-style-type: none">• New Teaching methodology as Experiential Learning / Case Studies based teaching learning outcome.• Research Center Approval and Admission into PhD Programmes• Strategy for Syllabus Completion and Internal Assessment by using ICT tools and Classes through Google meet and WebEx.• Online Etiquettes for faculty Members• Introduction of New certification programs as per the Industry Requirement	Director Academics
3	Review and status of AQAR Process updation for Cycle –II <ul style="list-style-type: none">• Dr. A Ravi sir Chairman for IQAC and NAAC has proposed a Working Committee for Successful updation of Data As per check list in Phase wise• Prof. Kavita has explained about the Status of AQAR Process and Data validation for NAAC Second cycle .	IQAC Co-coordinator
4	Status of Research Center: Dr. P Sudarkodi Mam updated about the progress report of research Centre under BNU. Mam has proposed to conduct national seminar and asked everyone to publish more journal papers and attend conference in coming days.	Research Coordinator
5	Review on 2(f), 12(b) Application status: The application was duly submitted to the UGC office , awaiting for results	Director Academics

6	Review on Internal Audit: Prof. Kavita highlighted the complete report of Internal Audit for UG and PG Programs.	IQAC Co-coordinator
7	Review on Academic results: <ul style="list-style-type: none"> • All the 4 department HOD's has presented the results which are improved compared to previous year. • The BBA department has proposed to introduce Strategic Management subject instead of Project Work in their curriculum. 	HOD's
8	Review on student Placement and support: Mr. Viju Samuel sir Placement Head, has explained training programs given to UG/PG final years for facing interview and aptitude test for students. Placement drive was carried out during lockdown period where 52 students was placed Mr. Viju Samuel sir has briefed about placement of 2019-20 <ul style="list-style-type: none"> • No. of companies visited for placement:10 • No. of students placed:60* (Ongoing) Average Package: 5 LPA. 	Placement Head
9	Review on SSS , Feedback: Dr .Ravi sir has reviewed about feedback of all stakeholders such as students, alumni, parents and employers. He further added that Industry experts are invited for conducting expert sessions on industry expectations, arranged- skill oriented training programs to enhance students skills	IQAC Coordinator
10	Introduction of new program and National Skill Development Corporation courses (NSDC): CEO along with Director academics has informed about the introduction of new course (BA in Criminology, Psychology and Journalism) and Add on courses for Logistics, Aviation, Cloud Computing from NSDC	Director Academics & CEO
11	Any Issues with regard to E-AQAR: Dr. M. Kethan has proposed the updation of AQAR 2019- 2020 process. As per the new guidelines the AQAR will be updated in NAAC website on 31/08/ 2021 as per new guidelines	IQAC Coordinator