

Internal Quality Assurance cell Proceedings

Ref No:KIMS/IQAC/MOM/01/2019-20

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room at 12:00 P.M on **June 05, 2019**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting.
2. Action Plan for the year AY2019-20
3. Any other issue.

Proceedings and Resolutions of the Meeting:

- Resolutions and Action Taken Report of the previous IQAC meeting held on Nov- 10, 2018 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on Nov 10,2018.

S.NO	HEAD	Action plan for the one year
1.	Curricular Planning and Implementation	<ol style="list-style-type: none"> 1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern. 2. IQAC will ensure that Teaching plans are available and meticulously followed in every department, 3. Objectives of the curriculum will be achieved by departments and ensured by IQAC.
2.	Curriculum Enrichment	<ol style="list-style-type: none"> 1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments. 2. Number of field projects for students will be enhanced.
3.	Feedback System	<ol style="list-style-type: none"> 1. Feedback will be obtained from students, alumni and parents and Stakeholders. That Committee will analyze the feedback and new initiatives will be introduced and the reports will be published on college website. Planning should be given to IQAC.


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Internal Quality Assurance cell Proceedings

Ref No:KIMS/IQAC/MOM/01/2019-20

Date: 05.06.2019

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Ravi R	Chair Person	<i>Ravi</i>
2.	Dr. Santhosh Koshy	Chairman	<i>Santhosh</i>
3.	Ms. Kavitha Mahar	IQAC Co-Coordinator	<i>Kavitha</i>
4.	Mr. Justin K Koshy	Member From The Alumni	<i>Justin</i>
5.	Mr. Stanly M Vargheese	Member From The Alumni	<i>Stanly M Vargheese</i>
6.	Mr. Raghavendra	Vice Principal	<i>Raghavendra</i>
7.	Dr. Sudarkodi	Associate Professor	<i>Sudarkodi</i>
8.	Mr. Jagadeesh Babu	Associate Professor	<i>Jagadeesh</i>
9.	Dr. Kethan M	Assistant Professor	<i>Kethan</i>
10.	Ms. Smitha Biji	Assistant Professor	<i>Smitha</i>
11.	Mr. Lophy Vellara	Administrative Officer	<i>Lophy Vellara</i>
12.	Mr. Jawahar Gowda	Member From The Society	<i>Jawahar</i>
13.	Ms. Ancy Abraham	The Student Representative	<i>Ancy</i>
14.	Mr. Alexandar	The Student Representative	<i>Alexandar</i>
15.	Mr. Venkat Ramesh	Member From The Industry	<i>Ramesh</i>

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Internal Quality Assurance Cell Proceedings

Ref No:KIMS/IOAC/MOM/02/2019-20

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Director in the Board Room at 12:00 P.M on **Feb 1, 2020**.

Agenda of the Meeting:

4. Approval of resolutions and Action taken report of the previous IQAC meeting.
5. Celebrating special day/s
6. Activities/program/workshop for students
7. Students/staff program
8. Placement activities
9. Students/staff programs
10. Education charity for students
11. Any other issue.

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on June 5, 2019 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on June 5, 2019.
2. Members proposed to continue observing special day/s Resolved to observe special day/s
3. Members at the meeting proposed more program by students and faculty of the Institute Resolved that students and faculty be engaged in more activities/program.

S.No	Resolution	Action Taken
1	To observe special day/s	<ul style="list-style-type: none"> • Teachers' Day celebrated at the KIMS on 05-09-2019
2	To engage activities by students & faculty	<ul style="list-style-type: none"> • Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Independence day on 15-08- 2019. • Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Republic day on 26-01- 2020.
3	To engage activities in Workshop and Seminar	<ul style="list-style-type: none"> • Management Students and Staff participated in "Workshop on Review of Literature" on 18-01-2020. • IQAC organized, Students and Staff participated in "Workshop on Machine Learning and Artificial Intelligence" on 17-02-2020.
4	To engage Conference activities	<ul style="list-style-type: none"> • Students and Staff participated in "National conference on innovative Management Practices" on 16-10-2019.

5	To hold placement activities	<ul style="list-style-type: none">• Around 35 companies participated in our KIMS Mega Job Fair organized by the Training and Placement cell of KIMS's College on 4th March 2020.• Totally 432 students were selected for various roles in different organizations. Out of the 432 students, highest count of 206 students was from the Commerce streams and highest 226 students was from the Computer Applications.
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Internal Quality Assurance cell Proceedings

Ref No:KIMS/IQAC/MOM/03/2019-20

Date: 01.02.2020

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Ravi R	Chair Person	<i>Ravi</i>
2.	Dr. Santhosh Koshy	Chairman	<i>Santhosh</i>
3.	Ms. Kavitha Mahar	IQAC Co-Coordinator	<i>Kavitha</i>
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