

Internal Quality Assurance Cell Proceedings

Ref No:KIMS/IQAC/MOM/01/2018-19

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Academic Director in the Board Room at **3:00 P.M** on **November 10, 2018**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting.
2. Celebrating special day/s
3. Activities/program/workshop for students
4. Students/staff program
5. Placement activities
6. Students/staff programs
7. Education charity for students
8. Any other issue.

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on April 8, 2018 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on April 8, 2018.
2. Members proposed to continue observing special day/s Resolved to observe special day/s
3. Members at the meeting proposed more program by students and faculty of the Institute Resolved that students and faculty be engaged in more activities/program

S.No	Resolution	Action Taken
1	To observe special day/s	<ul style="list-style-type: none"> • Teachers' Day celebrated at the KIMS on 05-09-2018
2	To engage activities by students & faculty	<ul style="list-style-type: none"> • Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Independence day on 15-08- 2018. • Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Republic day on 26-01- 2019.
3	To engage activities in Workshop and Seminar	<ul style="list-style-type: none"> • Management Students and Staff participated in "Work shop on IPR" on 24-12-2019. • IQAC organized, Students and Staff participated in "Workshop on Personality Development" on 03-08-2019.
4	To engage activities	<ul style="list-style-type: none"> • Students and Staff participated in "Work shop on Research and Data Analysis" on 11-12-2018.

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5	To hold placement activities	<ul style="list-style-type: none">• Around 21 companies participated in our KIMS Mega Job Fair organized by the Training and Placement cell of KIMS's College in AY 2018-19.• Totally 113 students were selected for various roles in different organizations. Out of the 113 students, highest count of 75 students was from the Commerce streams and second highest 20 students was from the MBA.
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Date: 10.11.2018

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Ravi R	Chair Person	<i>Ravi</i>
2.	Dr. Santhosh Koshy	Chairman	<i>Santhosh</i>
3.	Ms. Kavitha Mahar	IQAC Co-Coordinator	<i>Kavitha</i>
4.	Mr. Justin K Koshy	Member From The Alumni	<i>Justin</i>
5.	Mr. Stanly M Vargheese	Member From The Alumni	<i>Stanly M Vargheese</i>
6.	Mr. Raghavendra	Vice Principal	<i>Raghavendra</i>
7.	Dr. Sudarkodi	Associate Professor	<i>Sudarkodi</i>
8.	Mr. Jagadeesh Babu	Associate Professor	<i>Jagadeesh</i>
9.	Dr. Kethan M	Assistant Professor	<i>Kethan</i>
10.	Ms. Smitha Biji	Assistant Professor	<i>Smitha</i>
11.	Mr. Lophy Vellara	Administrative Officer	<i>Lophy Vellara</i>
12.	Mr. Jawahar Gowda	Member From The Society	<i>Jawahar</i>
13.	Ms. Ancy Abraham	The Student Representative	<i>Ancy</i>
14.	Mr. Alexandar	The Student Representative	<i>Alexandar</i>
15.	Mr. Venkat Ramesh	Member From The Industry	<i>Ramesh</i>

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