

Internal Quality Assurance cell Proceedings

Ref No:KIMS/IQAC/MOM/01/2022-23

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room at **12.00 P.M** on **July 01, 2022**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting.
2. Action Plan for the year AY2022-23
3. Education charity for students
4. Any other issue.

Proceedings and Resolutions of the Meeting:

- Resolutions and Action Taken Report of the previous IQAC meeting held on December 20, 2021 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on December 20, 2021.
- Members proposed to continue observing special day/s Resolved to observe special day/s
- Members at the meeting proposed more program by students and faculty of the Institute Resolved that students and faculty be engaged in more activities/program

S.NO	HEAD	Action plan for the one year
1.	Curricular Planning and Implementation	<ol style="list-style-type: none">1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern.2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department.3. IQAC will ensure that Teaching plans are available and meticulously followed in every department,4. Objectives of the curriculum will be achieved by departments and ensured by IQAC.
2.	Academic Flexibility	<ol style="list-style-type: none">1. Two new Add-on courses will be started and to be decided through meetings.


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3.	Curriculum Enrichment	<ol style="list-style-type: none"> 1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments. 2. One value added course will be introduced. 3. Number of field projects for students will be enhanced. (for UG & PG). 4. Workshop on National Education Policy.
4.	Feedback System	<ol style="list-style-type: none"> 1. Feedback will be obtained from students, alumni and parents and Stakeholders. Feedback Committee will analyze the feedback and new initiatives will be introduced and the reports will be published on college website. Planning should be given to IQAC.
5.	Catering to student diversity classes	<p>Initiatives to assess the learning levels of students will be enhanced. Proficiency/ Diagnostic tests to identify slow and advanced learners.</p> <ol style="list-style-type: none"> 1. Bridge courses 2. Remedial 3. G.K test
6.	Teaching-Learning Process	<p>IQAC will observe the following teaching-learning methods in departments-</p> <ol style="list-style-type: none"> 1. Classroom teaching. 2. Interactive teaching learning methods, 3. Teaching by using PPT/ various software etc. 4. Experiential learning through field visits and study tours. 5. Collaborative teaching. 6. Video lectures displayed on MOOC / Swayam courses will be introduced to the students (by computer department).


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7.	Teacher Quality	<ol style="list-style-type: none"> 1. IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programme, Workshops, Conferences and Seminars. 2. Faculty will be motivated for pursuing his/her Ph.D. and any other relevant course. 3. Feedback from students will be obtained on teacher's performance and necessary suggestions will be given to the concerned teacher for any improvement.
8.	IT-Infrastructure	<ol style="list-style-type: none"> 1. Number of nodes will be increased. 2. IT facilities will be kept updated. 3. Interactive boards/ Projector will be installed in remaining classrooms and laboratories (100%) 4. Number of Digital Classrooms will be increased. 5. New Computers will be purchased for BCA Computer Lab.
9.	Student Mentoring and Support	<ol style="list-style-type: none"> 1. Mentor system will be strictly followed by every teacher. 2. Remedial teaching will be provided in every semester. 3. Projects will be allotted to the advanced learners. 4. Workshops and regular Classes for competitive exams will be arranged by competitive exam committee. 5. Co-curricular and extracurricular activities will be run by each department for students. 6. At least two Career counseling activities will be done. 7. Placement activities/ drives will be arranged effectively.
10.	E- Content Development	<ol style="list-style-type: none"> 1. The teachers will prepare E- contents, notes, video lectures in their respective subjects.
11.	Guest Lecture	<ol style="list-style-type: none"> 1. Each department will organize at-least 1 guest lecture per semester.

Above mentioned activities are discussed and finalized in the IQAC Meeting and uploaded the college website.


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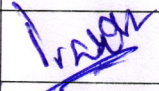
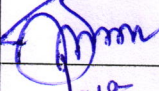
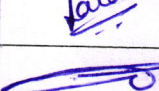
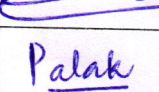
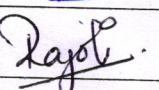
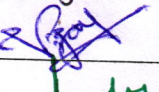
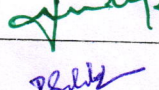
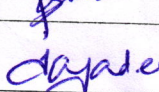
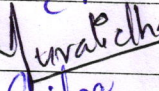
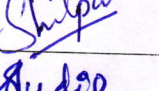
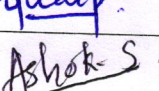
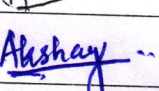
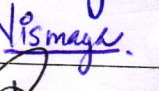
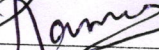
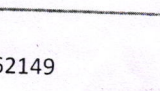
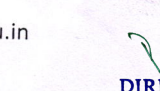
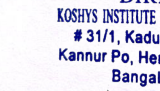
Ref No: KIMS/IQAC/MOM/01/2022-23

Date: 01.07.2022

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Prakash B Nayak	Chair Person	
2.	Dr. Santhosh Koshy	Chairman	
3.	Dr. Sara Kunnath	Academic Advisor	
4.	Dr. Gopi G	IQAC Co-Coordinator	
5.	Miss. Palak Kashyap	Member From The Alumni	
6.	Mr. Rajoli Nikhil	Member From The Alumni	
7.	Dr. J Vijay Fidelis	External Expert	
8.	Dr. Sandhya S	Principal	
9.	Dr. Sudarkodi	Associate Professor	
10.	Dr. Jagadeesh Babu M K	Associate Professor	
11.	Mr. Muralidhar V	Assistant Professor	
12.	Ms. Shilpa B S	Assistant Professor	
13.	Mr. Sudip Dixit	Administrative Officer	
14.	Mr. Ashok S	Member From The Society	
15.	Mr. Akshay A	The Student Representative	
16.	Ms. Vismaya	The Student Representative	
17.	Mr. Venkat Ramesh	Member From The Industry	

No.31/1, Kadusonnappana Halli, Hennur-Bagalur Road, Kannur, Bangalore - 562149

✉ director@kgi.edu.in ☎ +91 81472 15707 🌐 www.kimbengaluru.edu.in

Prakashan
DIRECTOR
 KOSHY'S INSTITUTE OF MANAGEMENT STUDIES
 # 31/1, Kadusonnappanahalli,
 Kannur Po, Hennur-Bagalur Road,
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Internal Quality Assurance Cell Proceedings**Ref No:KIMS/IQAC/MOM/02/2022-23**

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room at **12.00 P.M** on **April 06, 2023**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting
2. Placement activities
3. Students/staff program
4. Education charity for students
5. Any other issue.

Proceedings and Resolutions of the Meeting:

- Resolutions and Action Taken Report of the previous IQAC meeting held on July 1, 2022 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on July 1, 2022
- Members present at the meeting discussed about proposed placement related activities Resolved to continue with placement and related activities by the Training and Placement Cell
- Members proposed to continue observing special day/s Resolved to observe special day/s

S.No	Resolution	Action Taken
1	To hold placement activities	<ul style="list-style-type: none">• Around 26 companies participated in our KIMS Mega Job Fair organized by the Training and Placement cell of KIMS's College on 6th May 2023.• Totally 337 students were selected for various roles in different organizations. Out of the 337 students, highest count of 122 students was from the Commerce streams.
2	To engage activities by students & faculty	<ul style="list-style-type: none">• Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Republic day on 26-01- 2023.• Staff and Students participated in Founder's day at KIMS, won first place in collage second place in dance competition on 15-03-2023


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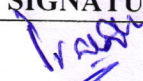
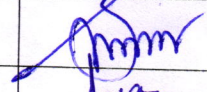
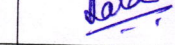

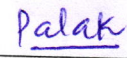
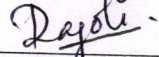

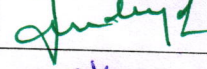
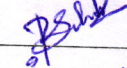
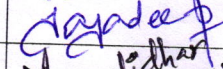
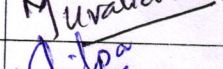
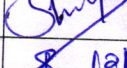
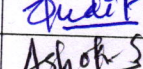
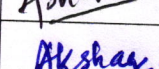
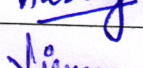
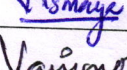
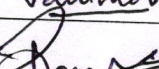

Ref No:KIMS/IQAC/MOM/02/2022-23

Date: 06.04.2023

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Prakash B Nayak	Chair Person	
2.	Dr. Santhosh Koshy	Chairman	
3.	Dr. Sara Kunnath	Academic Advisor	
4.	Dr. Gopi G	IQAC Co-Coordinator	
5.	Miss. Palak Kashyap	Member From The Alumni	
6.	Mr. Rajoli Nikhil	Member From The Alumni	
7.	Dr. J Vijay Fidelis	External Expert	
8.	Dr. Sandhya S	Principal	
9.	Dr. Sudarkodi	Associate Professor	
10.	Dr. Jagadeesh Babu M K	Associate Professor	
11.	Mr. Muralidhar V	Assistant Professor	
12.	Ms. Shilpa B S	Assistant Professor	
13.	Mr. Sudip Dixit	Administrative Officer	
14.	Mr. Ashok S	Member From The Society	
15.	Mr. Akshay A	The Student Representative	
16.	Ms. Vismaya	The Student Representative	
17.	Ms. Vanimol	The Student Representative	
18.	Mr. Venkat Ramesh	Member From The Industry	

No.31/1, Kadusonnappana Halli, Hennur-Bagalur Road, Kannur, Bangalore - 562149

✉ director@kgi.edu.in ☎ +91 81472 15707 🌐 www.kimsbengaluru.edu.in

Pravartan
DIRECTOR
 KOSHYS INSTITUTE OF MANAGEMENT STUDIES
 # 31/1, Kadusonnappanahalli,
 Kannur Po, Hennur-Bagalur Road,
 Bangalor-562 149

Internal Quality Assurance Cell Proceedings**Ref No:KIMS/IQAC/MOM/03/2022-23**

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room at 12:00 P.M on **December 13, 2023**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting
2. Celebrating special day/s
3. Activities/program/workshop for students
4. Students/staff program.
5. Any other issue.

Proceedings and Resolutions of the Meeting:

- Resolutions and Action Taken Report of the previous IQAC meeting held on April 6, 2023 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on April 6, 2023.
- Members proposed to continue observing special day/s Resolved to observe special day/s
- Members at the meeting proposed more program by students and faculty of the Institute Resolved that students and faculty be engaged in more activities/program.

S.No	Resolution	Action Taken
1	To observe special day/s	<ul style="list-style-type: none">• Teachers' Day celebrated at the KIMS on 05-09-2023
2	To engage activities by students & faculty	<ul style="list-style-type: none">• Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Independence day on 15-08- 2023.• Students participated in management & cultural fest (SPLASH) at KIMS; won first place in collage second place in dance competition on 11 and 12-08-2023• Students participated in management & Kultastic fest at KIMS; won first place in collage second place in dance competition on 29-11-2023.


DIRECTOR
KOSHY'S INSTITUTE OF MANGEMENT STUDIES
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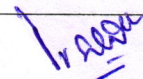
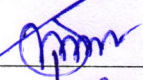
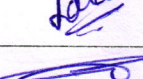
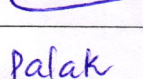
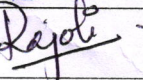
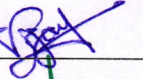
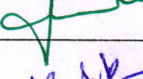
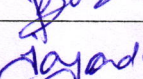
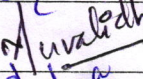
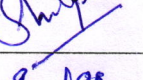
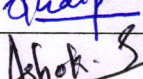
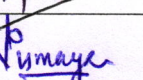
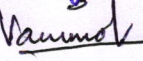
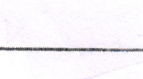
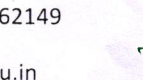

Ref No:KIMS/IQAC/MOM/03/2022-23

Date: 13.12.2023

Time: 12.00pm

Venue: Board Room

The Following Members were present in the meeting

SL. NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	Dr. Prakash B Nayak	Chair Person	
2.	Dr. Santhosh Koshy	Chairman	
3.	Dr. Sara Kunnath	Academic Advisor	
4.	Dr. Gopi G	IQAC Co-Coordinator	
5.	Miss. Palak Kashyap	Member From The Alumni	
6.	Mr. Rajoli Nikhil	Member From The Alumni	
7.	Dr. J Vijay Fidelis	External Expert	
8.	Dr. Sandhya S	Principal	
9.	Dr. Sudarkodi	Associate Professor	
10.	Dr. Jagadeesh Babu M K	Associate Professor	
11.	Mr. Muralidhar V	Assistant Professor	
12.	Ms. Shilpa B S	Assistant Professor	
13.	Mr. Sudip Dixit	Administrative Officer	
14.	Mr. Ashok S	Member From The Society	
16.	Ms. Vismaya	The Student Representative	
17.	Ms. Vanimol	The Student Representative	

No.31/1, Kadusonnapanahalli, Hennur-Bagalur Road, Kannur, Bangalore - 562149

✉ director@kgi.edu.in ☎ +91 81472 15707 🌐 www.kimsbengaluru.edu.in

Prakash B
DIRECTOR
 KOSHYS INSTITUTE OF MANGEMENT STUDIES
 # 31/1, Kadusonnappanahalli,
 Kannur Po, Hennur-Bagalur Road,
 Bangalor-562 149