5.1.2

SOFT SKILL [Supporting Documents]

FOR

ACADEMIC YEAR 2022-2023

KOSHYS
INSTITUTE OF MANAGEMENT STUDIES

NAAC Accredited & ISO 9001 2015 Certified

List of Skill Enhancement Course

In the Koshys Institute of Management Studies we are offering the skills enhancement courses to all the UG students as per University curriculum. The list of skill enhancement courses are mentioned below.

Sl.no	Contents
1	Digital fluency
2	Artificial intelligence
3	Financial education and investment awareness
4	Employability skill
5	Cyber security

PRINCIPAL

DIRECTOR

DIRECTOR
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Bengaluru - 560 077

Course Content

Semester:

Course Title: **Digital Fluency**	Course Credits: 2
Total Contact Hours: 15 hours of theory and 30 hours of practicals	Duration of ESA:
Formative Assessment Marks: **50 marks**	Summative Assessment Marks: 50 marks
Model Syllabus Authors:	

Course Outcomes (COs):

At the end of the course the student should be able to:

(Write 3-7 course outcomes. Course outcomes are statements of observable student actions that serve as evidence of knowledge, skills and values acquired in this course)

1. Have an intelligent conversation on the key concepts and applications of Artificial Intelligence (AI), Big Data Analytics (BDA), Internet of Things (IoT), Cloud Computing, and Cybersecurity

2. Develop holistically by learning essential skills such as effective communication, problem-solving, design thinking, and teamwork

3. Build his/her personal brand as an agile and expansive learner – one who is interested in horizontal and vertical growth?

Course Articulation Matrix: Mapping of Course Outcomes (COs) with Program Outcomes (POs)

This mapping needs to be done considering POs of respective programs.

Course Outcomes (COs) / Program Outcomes (POs)	1	2	3	4	5	6	7	8	9	10	11	12
1. Have an intelligent conversation on the key concepts and applications of AI, BDA, IoT, Cloud Computing, and Cybersecurity												
2. Develop holistically by learning essential skills such as effective communication, problem-solving, design thinking, and teamwork												

Course Content (Digital 101)

	Details of topic	Duration

Module 1: Emerging Technologies	Overview of Emerging Technologies:
	  i. Artificial Intelligence, Machine Learning, Deep Learning,
	  ii. Database Management for Data Science, Big Data Analytics,
	  iii. Internet of Things (IoT) and Industrial Internet of Things (IIoT)
	  iv. Cloud computing and its service models
	  v. Cyber Security and Types of cyber attack
		05 hours

Module 2: Applications of Emerging Technologies	Applications of emerging technologies:
	  i. Artificial Intelligence
	  ii. Big Data Analytics
	  iii. Internet of Things
	  iv. Cloud Computing
	  v. Cyber Security
		05 hours

Module 3: Building Essential Skills Beyond Technology	Importance of the following:
	  i. Effective Communication Skills
	  ii. Creative Problem Solving & Critical Thinking
	  iii. Collaboration and Teamwork Skills
	  iv. Innovation & Design Thinking
	  v. Use of tools in enhancing skills
		05 hours

References to learning resources:

1. The learning resources made available for the course titled "Digital 101" on Future Skills Prime Platform of NASSCOM

Pedagogy

Flipped classroom pedagogy is recommended for the delivery of this course.
For every class:

1. Before coming to the class students are expected to go through the content (both video and other resources) on the related topic and give the quiz on Future Skills Prime Platform of NASSCOM.

2. Class room activities are designed around the topic of the session towards developing better understanding, clearing mis-conceptions and discussions of higher order thinking skills like application, analysis, evaluation and design.

3. Every theory class ends with announcement of exercise for practical activity of the week

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Skill Enhancement Course: SEC for B.Sc. & other Subject Students

Semester: III/IV

Course Title: **Artificial Intelligence**	Course Credits: 2
Total Contact Hours: 13 hours of theory and 26 hours of practical	Duration of ESA: 01 Hour
Formative Assessment Marks: **20 marks**	Summative Assessment Marks: 30 marks

Course Outcomes (COs):

At the end of the course, students will be able to:
- Appraise the theory of Artificial intelligence and list the significance of AI.
- Discuss the various components that are involved in solving an AI problem.
- Illustrate the working of AI Algorithms in the given contrast.
- Analyze the various knowledge representation schemes, Reasoning and Learningtechniques of AI.
- Apply the AI concepts to build an expert system to solve the real-world problems.

Course Content (Artificial Intelligence)

	Details of topic	Duration
Course – 1 - Azure AI Fundamentals (AI-900)	AI-900 pathway consists of 5 courses and 2 reading material: i. Introduction to AI on Azure ii. Use visual tools to create machine learning models with Azure Machine Learning iii. Explore computer vision in Microsoft Azure iv. Explore natural language processing v. Explore conversational AI vi. Tune Model Hyperparameters - Azure Machine Learning (Reading) vii. Neural Network Regression: Module Reference - Azure Machine Learning (Reading	05 hours
Practical	1. Prepare the data 2. Model the data 3. Visualize the data 4. Analyse the data 5. Deploy and maintain deliverables	13 hours
Course – 2 - Data Analyst Associate (DA-100)	DA-100 pathway consists of 5 courses and 2 reading material: 1. Get started with Microsoft data analytics 2. Prepare data for analysis 3. Model data in Power BI 4. Visualize data in Power BI 5. Data analysis in Power BI 6. Manage workspaces and datasets in Power BI 7. Key Influencers Visualizations Tutorial - Power BI 8. Smart Narratives Tutorial - Power BI | Microsoft Docs	08 hours

Practical	1. Describe Artificial Intelligence workloads and considerations 2. Describe fundamental principles of machine learning on Azure 3. Describe features of computer vision workloads on Azure 4. Describe features of Natural Language Processing (NLP) workloads on Azure	13 hours

References to learning resources:
1. The learning resources made available for the course titled "Azure AI Fundamentals (AI-900) and Data Analyst Associate (DA-100)." on Future Skills Prime Platform of NASSCOM.

Pedagogy
Flipped classroom pedagogy is recommended for the delivery of this course.
For every class:
1. All the faculty who takes this class should go for a Faculty Development Program onthese before starting the session.
2. Faculty needs to introduce this course to the students then students need to startlearning from Future Skills PRIME platform.
3. Faculty also needs to explain the course outcomes and needs of the course and why itis needed for the students.
4. Then students need to start learning online after registering on the platform.
5. Classroom activities are designed around the topic of the session towards developing better understanding, clearing doubts and discussions of high order thinking skills likeapplication, analysis, evaluation, and design.
6. Every theory class ends with announcement of exercise for practical activity of theweek.

Exercises:

Practical Exercises	Weightage in marks
After each chapter students' needs to complete exercises based on the learning in Azure environment.	No Weightage (But students need to complete it to move to next chapter) .

Assessment:

Formative Assessment	
Assessment Occasion	**Weightage in Marks**
1. Summative Assessment: After completion of both the courses, the student can optionally give Assessment for each of the courses on Future Skills Prime platform. Students will have two attempts and those who score at least 50% marks per course will get certificate from NASSCOM-MeitY.	This assessment may be given 50% weight in computing the final grade of the students.

Course Content for 'Financial Education and Investment Awareness'
Theory Content

Module No.	Theory Content under the Module	Duration
One	**Foundations for Finance** **Introduction to Basic Concepts:** Understand the need for financial planning – basic concepts – life goals and financial goals – format of a sample financial plan for a young adult **Economics:** Meaning – scope – key concepts influencing decision making both micro & macro **Banking in India:** Types of Bank Deposits, Deposit Insurance (PMJDY). Traditional and New Banking Models. Debit and Credit Cards. Digital Payment System – Internet Banking (NEFT, RTGS and IMPS), Mobile Banking, Mobile Wallet, AEPS, UPI **Orientation to Financial Statements:** financial terms and concepts, model for reading financial statements, basic ratios for evaluating companies while investing – Time Value of Money – Concept of Compounding and Discounting	4 hours
Two	**Investment Management** **Investment Goals:** Basic investment objectives – Investment goals – time frame – assessing risk profile – concept of diversification – risk measurement tools **Investment and Saving Alternatives for a Common Investor:** Insurance – Health, Life and Other General Insurance (Vehicle Insurance, Property Insurance, etc), Retirement and Pension Plans – National Pension System, Atal Pension Yojana, PM-SYM Yojana, PMLVMY PMKMDY etc., Stocks, Bonds, Mutual Funds. Investor Protection and Grievance Redressal **Stock Markets:** Primary Market and Secondary Market, Stock Exchanges, Stock Exchange Operations – Trading and Settlement, Demat Account, Depository and Depository Participants. **Stock Selection:** Fundamental Analysis – Economy Analysis, Industry Analysis and Company Analysis. Technical Analysis – Graphical Patterns, Candle-stick Patterns, Indicators	8 hours

	Oscillators	
	Stock Return and Risk: Analysing risk and returns trade off-relationship-investment risk	
Three	**Mutual Funds and Financial Planning Essentials** **Mutual Funds:** Features of Mutual Funds, Mutual Fund History in India, Major Fund Houses in India and Mutual Fund Schemes. Types of Mutual Fund Plans. Net Asset Value. **Criteria for selection of Mutual Funds:** Returns, Performance Measures – Sharpe, Treynor, Alpha, Beta and r^2 **Financial Planning:** Sample formats – Integrating all the concepts learnt with a personal financial plan **Giving and supporting:** Family support – charitable giving – crowd sourcing for needs	3 hours

Practical Content

Module No.	Practical Coverage under the Module	Duration

One	**Foundations for Finance**
	
	• Spreadsheet Modelling:
	  • IF Function
	  • SUM Function
	  • AVERAGE Function
	  • INDEX, MATCH and VLOOKUP Function
	  • RANK Function
	  • SUMPRODUCT Function
	  • MAX & MIN Function
	  • ERRORS in Modeling (#VALUE!, #NAME?, #DIV/0!, #REF!, #NUM!, #NA)
	  • PRESENT VALUE Functions
	  • FUTURE VALUE Functions
	  • ANNUITY Functions
	  • PERPETUITY Functions
	• Statistical Functions in Excel
	• Financial Statements in Excel
		7 hours

Two	**Investment Management** • Administering Risk Tolerance Tool	17 hours

		• Group Presentations on Investment Alternatives (Advantages, Suitability and Limitations) • Demonstration of Stock Trading • Economy Analysis (www.tradingeconomics.com) • Industry Analysis (www.ibef.org) • Company Analysis (www.valueresearchonline.com) • Spreadsheet Modelling for Stock Valuation (Dividend Discount Model, Free Cash Flow and Relative Valuation) • Demonstration of Technical Analysis and Exercises (NSE – TAME) • Spreadsheet Modelling for calculating Stock Return, Risk and Beta	
Three		**Mutual Funds and Financial Planning Essentials** • Identification of Fund Houses in India, Schemes and Plans of each Mutual Fund House (www.amfiindia.in , www.valueresearchonline.com) • Exercises on Calculation of Net Asset Value • Demonstration of Mutual Fund Fact Sheet • Exercises on reading performance measures and selection of Mutual Funds • Preparation of Financial Plan	6 hours

References

1. RBI Financial Education Handbook
2. NSE Knowledge Hub, AI-powered Learning Experience Platform for BFSI
3. NSE Academy Certification in Financial Markets (NCFM) Modules:
   a. Macroeconomics for Financial Markets
   b. Financial Markets (Beginners Module)
   c. Mutual Funds (Beginners Module)
   d. Technical Analysis

Text Books:

S. No	Author/s	Title of the Book	Publisher
1	Prasanna Chandra	Financial Management	McGraw Hill Education
2	Aswath Damodaran	Corporate Finance	John Wiley & Sons Inc
3	Pitabas Mohanty	Spreadsheet Skills for Finance Professionals	Taxmann Publications
4	Fischer & Jordan	Security Analysis & Portfolio Management	Prentice Hall

Name of the Program: Bachelor of Arts/ Science/ Commerce/ Business Administration/ Social Works; Bachelor of Arts/ Science/ Commerce/ Business Administration/ Social Works (Hons. With or without Research), and Bachelor of Performing Arts, Bachelor of Visual Arts, and Bachelor of Hotel/Hospitality Management

Course Code: 5.6

Name of the Course: Employability Skills

Course Credits	No. of Hours per Week	Total No. of Teaching Hours
2 Credits	3 Hrs	45 Hrs

Pedagogy: Classroom lectures, Activities based learning, Practice Questions, Tutorial Classes, Group discussions, Mock Tests, etc,

Course Outcomes: On successful completion of the course, the students will be able to
   a) Develop systematic problem-solving abilities.
   b) Enhance verbal and non-verbal reasoning skills.
   c) Improve numerical and analytical abilities.
   d) Enhance English language and communication skills.

Syllabus:	Hours
Module No. 1: General Orientation on all Competitive Exams	3
Overview of Competitive Exams for Government Recruitment in India - Introduction, Eligibility Criteria, Exam Pattern, Syllabus, and Resources.	
Module No. 2: Quantitative Aptitude	30
Number system, HCF &LCM, Ratio and Proportion, Averages, Ages, Percentages, Partnerships, Time, Speed and Distance, Profit and Loss, Data Interpretation, Problems based on Simple interest, Compound interest, Clocks, and Calendars.	
Module No. 3: Verbal and Nonverbal Reasoning	6
Verbal Reasoning: Data analysis, Data sufficiency, Decision making, coding & decoding, Blood relations, Puzzle tests, Direction sense test, Problems based on Venn Diagram/Syllogisms, Alphabet test, Arithmetical reasoning, Input/Output, Series and Seating arrangements. Non-Verbal Reasoning: Analogy, Water images, mirror images, embedded figures, Completion of Pattern, Paper folding, Cubes & dice, Figure Formation & Analysis.	
Module No. 4: English Language and Comprehension Solving	6
Vocabulary, English Grammar, Verbal Ability, Sentence Structure, Spot the Error, Fill in the Blanks, Idioms & Phrases, Cloze Passages, and Comprehension Passages.	

Skill Development Activities:

Various activity-based learning methods such as problem-solving exercises, case studies, role-playing, debates, group discussions, mock tests, and assessments can be conducted, in addition to any other relevant activities for the course to ensure effective learning.

Materials:
   1. https://free.aicte-india.org/Quantitative-Aptitude-Basics.php
   2. https://onlinecourses.nptel.ac.in/noc20_hs19/preview
   3. https://www.udemy.com/course/reasoning-verbal-non-verbal/

Note: Latest editions of books such as Quantitative Aptitude for Competitive Examinations, Modern

Program Name			Semester		V
Course Title	Cyber Security(Theory)				
Course Code:	SEC-5		No. of Credits		03
Contact hours	30Hrs		Duration of SEA/Exam		01hrs
Formative Assessment Marks		25	Summative Assessment Marks		25

Course Outcomes(COs): After the successful completion of the course, the student will be able to:

CO1	After completion of this course, students would be able to understand the concept of Cyber security and issues and challenges associated with it.
CO2	Students, at the end of this course, should be able to understand the cyber crimes, their nature, legal remedies and as to how report the crimes through available platforms and procedures.
CO3	On completion of this course, students should be able to appreciate various privacy and security concerns on online Social media and understand the reporting procedure of inappropriate content, underlying legal aspects and best practices for the use of Social media platforms.

Contents	30Hrs
Module-I. Introduction to Cyber security: Defining Cyberspace and Overview of Computer and Web-technology, Architecture of cyberspace, Communication and web technology, Internet, World wide web, Advent of internet, Internet infrastructure for data transfer and governance, Internet society, Regulation of cyberspace, Concept ofcyber security, Issues and challenges of cyber security.	10
Module-II . Cyber crime and Cyber law:Classification of cyber crimes, Common cyber crimes- cyber crime targeting computers and mobiles, cyber crime against women and children, financial frauds, social engineering attacks, malware and ransomware attacks, zero day and zero click attacks, Cybercriminals modus-operandi, Reporting of cyber crimes, Remedial and mitigation measures, Legal perspective of cyber crime, IT Act 2000 and its amendments, Cyber crime and offences, Organisations dealing with Cyber crime and Cyber security in India, Case studies.	10
Module III. Social Media Overview and Security: Introduction to Social networks. Types of Social media, Social media platforms, Social media monitoring, Hashtag, Viral content, Social media marketing, Social media privacy, Challenges, opportunities and pitfalls in online social network, Security issues related to social media, Flagging and reporting of inappropriate content, Laws regarding posting of inappropriate content, Best practices for the use of Social media, Case studies.	10

Course Articulation Matrix: Mapping of Course Outcomes (COs) with Program Outcomes

Course Out comes(COs) /Program Outcomes (POs)	Program Outcomes (POs)														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Quickly understand the given problem and come up with the correct answer															
Identify, construct and compute numerical situations by work with numbers															

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DEPARTMENT OF BUSINESS ADMINISTRATION-BBA (GENERAL)
II, IV, VI SEMESTER TIME TABLE -APRIL -SEPTEMBER 2023

DAY	SEMESTER	I 09:00-10:00	II 10:00-11:00	J 11:00-11:15 SHORT BREAK	III 11:15-12:15	IV 12:15-1:15	1:15-2:00 LUNCH BREAK	V 2:00-3:00 PM
MONDAY	II-B	LANGUAGE(H/K/AE/M)	HRM(Ms.Lakshmi)	SHORT BREAK	E-Com(Ms.Anjana)	BM(Mr.Shashi)	LUNCH BREAK	FAR(Mr.Ranganath)
	II-C		BM(Mr.Shashi)		FAR(Mr.Ranganath)	EVS(Ms.Akshatha)		HRM(Ms.Lakshmi)
	II-D		HRM(Ms.Smitha)		FAR(Mr.Suresh)	Eng(Ms.Preethi)		C+(Mr.Anshu)
	II-E		FAR(Mr.Suresh)		Eng(Ms.Preethi)	C+(Mr.Anshu)		BM(Mr.Shashi)
	IV-B	MA(Mr.Ranganath)	OE-POI(Ms.Sonal)		FMS(Mr.Pramod)	COI(Mr.Bachareddy)		COI(Mr.Bachareddy)
	IV-C	FM(Ms.Lakshmi)	FMS(Mr.Pramod)		OE-POI(Ms.Sonal)	MA(Mr.Ranganath)		Eng(Ms.Deepa)
	IV-D	FM(Mr.Pramod)	COI(Mr.Bachareddy)		Mentoring	OE-POI(Ms.Navya)		Eng(Ms.Deepa)
	IV-E	Eng(Ms.Deepa)	OE-POI(Ms.Navya)		COI(Mr.Bachareddy)	MA(Mr.Pramod)		MA(Mr.Pramod)
	VI-B	IB(Ms.Rajni)	SM(Ms.Indumathi)		C&I(Ms.Rajni)	IT(Ms.Amala)		6.6 SCM/RM/CM(Suresh/Indumathi/Smitha)
	VI-C	SM(Ms.Indumathi)	C&I(Ms.Rajni)		IB(Ms.Sandhya)	IB(Ms.Rajni)		
	VI-D	E-Bus(Ms.Anjana)	IT(Ms.Amala)		C&I(Ms.Rajni)	SM(Ms.Indumathi)		
TUESDAY	II-B	FAR(Mr.Ranganath)	ADD-ON (LOGISTICS/AVIATION)		ADD-ON (LOGISTICS/AVIATION)	ADD-ON (LOGISTICS/AVIATION)		E-Com(Ms.Anjana)
	II-C	E-Com(Ms.Anjana)						Eng(Ms.Preethi)
	II-D	BM(Mr.Shashi)						FAR(Mr.Suresh)
	II-E	FAR(Mr.Suresh)						Eng(Ms.Preethi)
	IV-B	LANGUAGE(H/K/AE/M)	MA(Mr.Ranganath)		OE-POI(Ms.Sonal)	Eng(Ms.Deepa)		Eng(Ms.Preethi)
	IV-C		FM(Ms.Lakshmi)		Eng(Ms.Deepa)	OE-POI(Ms.Sonal)		Mentoring
	IV-D		MA(Mr.Pramod)		OE-POI(Ms.Navya)	FMS(Ms.Indumathi)		MA(Mr.Ranganath)
	IV-E		Eng(Ms.Deepa)		FM(Mr.Ranganath)	MA(Mr.Pramod)		FM(Mr.Pramod)
	VI-B	SM(Ms.Indumathi)	6.6 SCM/RM/CM(Suresh/Indumathi/Smitha)		6.5- IF/BM/OCD(Pramod/Rajni/Smitha)	E-Bus(Mr.Irfan)		Mentoring
	VI-C	IT(Ms.Amala)				C&I(Ms.Rajni)		IB(Ms.Rajni)
	VI-D	IB(Ms.Rajni)				IT(Ms.Amala)		SM(Ms.Indumathi)
								SM(Ms.Indumathi)

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WEDNESDAY

Class					
II-B	FAR(Mr.Ranganath)	BM(Mr.Shashi)	Eng(Ms.Preethi)	LANGUAGE(H/K/AE/M)	HRM(Ms.Lakshmi)
II-C	Eng(Ms.Preethi)	E-Com(Ms.Anjana)	FAR(Mr.Ranganath)		BM(Mr.Shashi)
II-D	BM(Mr.Shashi)	HRM(Ms.Smitha)	EVS(Ms.Akshatha)		Eng(Ms.Preethi)
II-E	HRM(Ms.Smitha)	FAR(Mr.Suresh)	BM(Mr.Shashi)		EVS(Mr.Suresh)
IV-B	FM(Ms.Lakshmi)				FMS(Mr.Pramod)
IV-C	Eng(Ms.Deepa)	ADD-ON (LOGISTICS/AVIATION)	ADD-ON (LOGISTICS/AVIATION)	ADD-ON (LOGISTICS/AVIATION)	MA(Mr.Ranganath)
IV-D	MA(Mr.Pramod)				Eng(Ms.Deepa)
IV-E	FMS(Ms.Indumathi)				OE-POI(Ms.Navya)
VI-B	IB(Ms.Rajni)	IT(Ms.Amala)	SM(Ms.Indumathi)	6.5-IF/BM/OCD(Pramod/Rajni/Smitha)	E-Bus(Mr.Irfan)
VI-C	IT(Ms.Amala)	IB(Ms.Rajni)	E-Bus(Mr.Irfan)		IT(Ms.Amala)
VI-D	IT(Ms.Amala)	SM(Ms.Indumathi)	IB(Ms.Rajni)		E-Bus(Ms.Anjana)

THURSDAY

Class					
II-B	LANGUAGE(H/K/AE/M)	EVS(Ms.Akshatha)	BM(Mr.Shashi)	HRM(Ms.Lakshmi)	Eng(Ms.Preethi)
II-C		BM(Mr.Shashi)	HRM(Ms.Lakshmi)	FAR(Mr.Ranganath)	E-Com(Ms.Anjana)
II-D		FAR(Mr.Suresh)	C+(Mr.Anshu)	BM(Mr.Shashi)	HRM(Ms.Smitha)
II-E		Eng(Ms.Preethi)	HRM(Ms.Smitha)	C+(Mr.Anshu)	BM(Mr.Shashi)
IV-B	MA(Mr.Ranganath)	FM(Ms.Lakshmi)	OE-POI(Ms.Sonal)		Eng(Ms.Deepa)
IV-C	FMS(Mr.Pramod)	MA(Mr.Ranganath)	COI(Mr.Bachareddy)	LANGUAGE(H/K/AE/M)	Library
IV-D	COI(Mr.Bachareddy)	FMS(Ms.Indumathi)	FM(Mr.Pramod)		MA(Mr.Pramod)
IV-E	FMS(Ms.Indumathi)	COI(Mr.Bachareddy)	Eng(Ms.Deepa)		FM(Mr.Ranganath)
VI-B	IT(Ms.Amala)		IT(Ms.Amala)	6.6 SCM/RM/CM(Suresh/Indumathi/Smitha)	C&I(Ms.Rajni)
VI-C	IB(Ms.Rajni)	6.5-IF/BM/OCD(Pramod/Rajni/Smitha)	E-Bus(Mr.Irfan)		SM(Ms.Indumathi)
VI-D	E-Bus(Ms.Anjana)		C&I(Ms.Rajni)		IT(Ms.Amala)

FRIDAY

Class					
II-B	E-Com(Ms.Anjana)	Eng(Ms.Preethi)	FAR(Mr.Ranganath)	EVS(Ms.Akshatha)	BM(Mr.Shashi)
II-C	EVS(Ms.Akshatha)	BM(Mr.Shashi)	HRM(Ms.Lakshmi)	FAR(Mr.Ranganath)	Eng(Ms.Preethi)
II-D	BM(Mr.Shashi)	FAR(Mr.Suresh)	EVS(Ms.Akshatha)	C+(Mr.Anshu)	Eng(Ms.Preethi)
II-E	C+(Mr.Anshu)	HRM(Ms.Smitha)	FAR(Mr.Suresh)	BM(Mr.Shashi)	EVS(Mr.Suresh)
IV-B	FMS(Mr.Pramod)	FM(Ms.Lakshmi)	Eng(Ms.Deepa)		MA(Mr.Ranganath)
IV-C	FM(Ms.Lakshmi)	OE-POI(Ms.Sonal)	FMS(Mr.Pramod)		COI(Mr.Bachareddy)
			LANGUAGE(H/K/AE/M)		

D A Y						LANGUAGE(H/K/KL/M)	
	IV-D	FMS(Ms.Indumathi)	MA(Mr.Pramod)	OE-POI(Ms.Navya)			Eng(Ms.Deepa)
	IV-E	FM(Mr.Ranganath)	OE-POI(Ms.Navya)	FMS(Ms.Indumathi)			MA(Mr.Pramod)
	VI-B	E-Bus(Mr.Irfan)	DD- ON (LOGISTICS/AVIATION)				C&I(Ms.Rajni)
	VI-C	IT(Ms.Amala)		ADD- ON (LOGISTICS/AVIATION)		ADD- ON (LOGISTICS/AVIATION)	E-Bus(Mr.Irfan)
	VI-D	IB(Ms.Rajni)					SM(Ms.Indumathi)

HOD

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DEPARTMENT OF COMMERCE - B.COM LOGISITCS AND SUPPLY CHAIN MANAGEMENT

DEPARTMENT TIMETABLE FOR EVEN SEMESTER (APRIL - SEPT 2023)

ACADEMIC YEAR 2022-23

Session		I	II	III	IV	V
Day/Time	Class	9 am to 10 am	10 am to 11 am	11.10 to 12.10 pm	12.10 to 1.10 pm	2 pm to 3 pm
Monday	II B.Com- B	CSG- Prof Megha	LANG	FA- Prof Deeksha	OE - Prof Sonal	DF- Prof Deeksha
	IV B.Com- B	ENG- Prof Sharika	ACA-Prof Nithyanandam	PSCM- Prof Megha	ACA-Prof Nithyanandam	LANG
	VI B.Com- B	IT- Prof Khaleel	MA-Prof Megha	MPCR-Prof Nithyanandam	CBN- Prof Deeksha	MPCR-Prof Nithyanandam
Tuesday	II B.Com- B	CSG- Prof Megha	ADD ON	ADD ON	ADD ON	FA- Prof Deeksha
	IV B.Com- B	FEIA-Prof Harshitha	ACA-Prof Nithyanandam	LANG	BR- Prof Kavita	ENG- Prof Sharika
	VI B.Com- B	PPA- Prof Deeksha	BR-Prof Harshitha	CBN- Prof Deeksha	PPA- Prof Deeksha	MA-Prof Megha
Wednesday	II B.Com- B	ENG- Prof Sharika	FA- Prof Deeksha	LANG	MM-Prof Harshitha	OE - Prof Sonal
	IV B.Com- B	OE - Prof Sonal	ADD ON	ADD ON	ADD ON	PSCM- Prof Megha
	VI B.Com- B	MPCR-Prof Nithyanandam	BR-Prof Harshitha	IT- Prof Khaleel	MA-Prof Megha	CI- Prof Khaleel

SHORT BREAK

LUNCH BREAK

Day	Class					LANG
Thursday	II B.Com- B	MM-Prof Harshitha	OE - Prof Sonal	CSG- Prof Megha	ENG- Prof Sharika	
	IV B.Com- B	OE - Prof Sonal	CRASH COURSE	CRASH COURSE	FEIA-Prof Harshitha	BR- Prof Kavita
	VI B.Com- B	IT- Prof Khaleel	BR-Prof Harshitha	CI- Prof Khaleel	MA-Prof Megha	CBN- Prof Deeksha
Friday	II B.Com- B	MM-Prof Harshitha	ENG- Prof Sharika	OE - Prof Sonal	FA- Prof Deeksha	DF- Prof Deeksha
	IV B.Com- B	ACA-Prof Nithyanandam	BR- Prof Kavita	CRASH COURSE	OE - Prof Sonal	LANG
	VI B.Com- B	IT- Prof Khaleel	ADD ON	ADD ON	ADD ON	MA-Prof Megha

HOD

PRINCIPAL

DIRECTOR

Head of the Department
Department of B.Com (L&SCM)
Koshys Institute of Management Studi
No. 31/1, Hennur-Bagalur Road
Kannur (Po), Bengaluru - 560

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Bengaluru
560 077

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Date: 06-08-2022

CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "LEADERSHIP TRAINING PROGRAMS" on 10/08/22 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

DIRECTOR
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REPORT ON EFFECTIVENESS ON LEADERSHIP TRAINING PROGRAM

ACADEMIC YEAR 2022-2023

The Koshy's group of institutions under the guidance of Mr. Prasanna Gowda from KIMS conducted a class on "LEADERSHIP TRAINING PROGRAM" on 14/12/22 at 10:30 am in the seminar hall.

The Leadership Training Program was designed to enhance leadership skills among participants and equip them with the necessary tools to lead effectively in diverse settings. The program consisted of a series of workshops, interactive sessions, case studies, and practical exercises aimed at developing key leadership competencies.

Objectives:

1. To enhance participants' understanding of different leadership styles and approaches.
2. To develop effective communication and interpersonal skills.
3. To cultivate problem-solving and decision-making abilities.
4. To foster teamwork and collaboration.
5. To instill confidence and self-awareness in participants.

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[Speaker addressing the crowd on the leadership styles]

The program spanned over the entire day. The structure comprised both theoretical and practical components, allowing participants to apply learned concepts in real-world scenarios. The following topics were covered:

Introduction to Leadership Styles, Communication Skills for Effective Leadership, Decision Making and Problem Solving, Conflict Resolution and Negotiation, Team Building and Collaboration, Emotional Intelligence and Self-Awareness.

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Attendance Sheet

1	U19BU21M0214	ATHUL K SUNIL	P
2	U19BU21M0255	ROHITH R	P
3	U19BU21C0119	MUHAMMED SHIBIRI C	P
4	U19BU21C0079	MOHAMMED AKHEEL	P
5	U19BU21C0093	SHAMIL V	P
6	U19BU21C0086	MUHAMMED SHUAIB CN	P
7	U19BU21C0121	MOHAMMED NOUSHIN K	P
8	U19BU21C0063	APARNA SABU	A
9	U19BU21C0059	ALEENA JIJI	A
10	U19BU21C0060	ALEX JOSEPH	P
11	U19BU21C0056	ABHIRAM SUDHEER	A
12	U19BU21C0116	K JAVAD	P
13	U19BU21C0076	LIJO JOY	P
14	U19BU21C0102	ALVIN AJI THOMAS	P
15	U19BU21C0068	BASIL SAJU THOMAS	P
16	U19BU21C0071	FEBIN BIJU	P
17	U19BU21C0124	SAYAND JS	A
18	U19BU21C0129	SHARUN VINOD	P
19	U19BU21C0067	AVYATH K V	A
20	U19BU21C0054	ABHIJITH A	P

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DEPARTMENT OF BCA

Date: 01/08/2021

Circular

This is to inform that Department Of BCA is conducting Competency improvement seminar for "Artificial Intelligence" for second year BCA students on 7th August,2021 from 2PM to 3PM in the seminar hall. Participation is compulsory for everyone.

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REPORT

The Artificial Intelligence Skill Enhancement Course successfully achieved its objectives by providing participants with a solid foundation in AI concepts and practical skills. The acquired knowledge positions participants to contribute meaningfully to the rapidly evolving field of artificial intelligence.

Feedback from participants was overwhelmingly positive, highlighting the effectiveness of the course structure, the relevance of the content, and the quality of the instructors. Participants expressed increased confidence in applying AI techniques to real-world scenarios.

The course included practical sessions where participants worked on projects and case studies, applying theoretical knowledge to solve AI-related challenges. These hands-on activities facilitated a deeper understanding of the subject matter and allowed participants to build a portfolio of practical projects.

Participants gained the following key skills and knowledge during the course:

- Proficiency in programming languages commonly used in AI, such as Python and TensorFlow.
- Understanding of machine learning algorithms and their applications.
- Hands-on experience with building and training neural networks.
- Application of AI techniques in solving real-world problems.
- Awareness of ethical considerations and challenges in AI implementation.

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Director

Director

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CERTIFICATE

—— OF PARTICIPATION ——

This is to Certify That

DHIYA

Has successfully completed Skill Enhancement Course in Artificial
intelligence conducted by koshy's Institute of management studies in
associated with Bangalore university

Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
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Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
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CERTIFICATE

—— OF PARTICIPATION ——

This is to Certify That

MAHAMMED USMAN

Has successfully completed Skill Enhancement Course in Artificial intelligence conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
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This is to Certify That

SHREYAS BA

Has successfully completed Skill Enhancement Course in Artificial intelligence conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
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<center>Artificial Intelligence (AI)</center>

Artificial Intelligence (AI) refers to the development of computer systems capable of performing tasks that typically require human intelligence. These tasks include problem-solving, speech recognition, learning, and decision-making. AI can be categorized into Narrow AI (Weak AI), designed for specific tasks, and General AI (Strong AI), which possesses human-like cognitive abilities across a wide range of tasks. Here are examples of AI applications:

1. **Machine Learning Algorithms:**
   - *Example:* Spam filters in email use machine learning algorithms to learn and adapt to new patterns, identifying and filtering out unwanted emails.

2. **Natural Language Processing (NLP):**
   - *Example:* Virtual assistants like Siri, Alexa, and Google Assistant utilize NLP to understand and respond to human language, enabling users to interact with devices using natural speech.

3. **Image and Speech Recognition:**
   - *Example:* Facial recognition technology, employed in security systems and social media platforms, identifies and verifies individuals based on facial features. Speech recognition systems, like those in voice assistants, convert spoken words into text.

4. **Recommendation Systems:**
   - *Example:* Streaming services like Netflix and music platforms like Spotify use recommendation algorithms to suggest content based on users' preferences and viewing/listening history.

5. **Autonomous Vehicles:**
   - *Example:* Self-driving cars employ AI to analyze and interpret data from sensors, cameras, and radar systems to navigate and make real-time decisions, enhancing safety and efficiency.

6. **Chatbots:**
   - *Example:* Customer service chatbots use AI to understand user queries and provide responses, offering immediate assistance and resolving common issues without human intervention.

7. **Healthcare Diagnostics:**
   - *Example:* AI algorithms analyze medical images (X-rays, MRIs) to assist in the detection of diseases. IBM's Watson Health, for instance, aids in diagnosing and suggesting treatment options.

8. **Gaming:**
   - *Example:* AI is used in gaming environments for creating non-player characters (NPCs) with intelligent behavior, adapting to player strategies and providing a challenging gaming experience.

9. **Fraud Detection in Finance:**
   - *Example:* AI algorithms analyze patterns and anomalies in financial transactions to identify potential fraudulent activities, enhancing security in online transactions.

10. **Language Translation:**
    - *Example:* AI-powered language translation services, like Google Translate, use machine learning to provide accurate translations between different languages.

11. **Robotics:**
    - *Example:* AI is integrated into industrial robots to enhance automation, allowing them to perform complex tasks in manufacturing, assembly, and logistics.

Some real-time applications of Artificial Intelligence across various domains:

1. **Healthcare:**
   - **Application:** Disease Diagnosis and Treatment Planning
     - **Description:** AI algorithms analyze medical data, such as images from X-rays and MRIs, to assist in diagnosing diseases like cancer. They also recommend personalized treatment plans based on patient data.

- **Example:** IBM Watson for Oncology helps oncologists in decision-making by analyzing medical literature, clinical trial data, and patient records.

2. **Finance:**
   - **Application:** Fraud Detection and Prevention
     - **Description:** AI systems analyze patterns in financial transactions to identify anomalies and potential fraud, providing real-time alerts to financial institutions.
     - **Example:** Companies like PayPal use AI to detect suspicious activities and prevent unauthorized transactions.

3. **Retail:**
   - **Application:** Personalized Shopping Recommendations
     - **Description:** AI algorithms analyze customer purchase history, browsing behavior, and preferences to provide personalized product recommendations, improving the overall shopping experience.
     - **Example:** Amazon's recommendation engine suggests products based on a user's past purchases and browsing habits.

4. **Transportation:**
   - **Application:** Autonomous Vehicles
     - **Description:** AI technologies, including machine learning and computer vision, enable self-driving cars

to navigate, interpret surroundings, and make real-time decisions to ensure safe transportation.

- **Example:** Companies like Tesla and Waymo are developing autonomous vehicles that use AI for navigation and decision-making.

5. **Customer Service:**

- **Application:** Chatbots for Instant Support

  - **Description:** AI-powered chatbots engage with customers in real time, answering queries, providing information, and assisting with common issues without human intervention.

  - **Example:** Many companies use AI chatbots on their websites or messaging platforms to handle customer inquiries 24/7.

6. **Education:**

- **Application:** Personalized Learning Platforms

  - **Description:** AI is used to analyze students' learning patterns and adapt educational content to individual needs, offering a personalized and adaptive learning experience.

  - **Example:** Platforms like Khan Academy use AI to tailor educational content based on students' progress and learning styles.

7. **Manufacturing:**

- **Application:** Predictive Maintenance

- **Description:** AI analyzes sensor data from manufacturing equipment to predict when machinery is likely to fail, enabling proactive maintenance and reducing downtime.
- **Example:** General Electric (GE) uses AI for predictive maintenance in industrial settings.

8. **Entertainment:**
   - **Application:** Content Recommendation in Streaming Services
     - **Description:** AI algorithms analyze user viewing habits and preferences to recommend movies, TV shows, or music, enhancing user engagement.
     - **Example:** Netflix uses AI to suggest content based on users' watching history and ratings.

9. **Human Resources:**
   - **Application:** Resume Screening and Candidate Matching
     - **Description:** AI tools screen resumes, identify relevant skills, and match candidates with job requirements, streamlining the recruitment process.
     - **Example:** Companies like LinkedIn use AI for talent acquisition and matching candidates with job opportunities.

10. **Agriculture:**
    - **Application:** Precision Farming

- **Description:** AI analyzes data from sensors, satellites, and drones to optimize crop yields, monitor soil conditions, and make informed decisions about irrigation and fertilization.
- **Example:** John Deere's AI-driven solutions help farmers make data-driven decisions for precision agriculture.

These real-time applications showcase how AI is integrated into diverse industries, providing valuable solutions, enhancing efficiency, and transforming the way tasks are accomplished.

KOSHYS

ATTENDENCE SHEET

SL.NO	STUDENT NAMES	SIGNATURE
1.	Jamsheed	
2.	Abhinav	
3.	Abhishek	
4.	Ashish	
5.	Arun	
6	Alan	
7	Krishnapriya	
8	Amal	
9	Adithya	
10	Ashwin	
11	Anvnanda	
12	Anand	
13	Amithab	
14.	Anoop	
15	Aleena	
16	Asmitha	
17	Divya	
18	Nivya	
19	Anjali	
20	Hasna	
21.	Akksa	
22.	Asha	
23	Amaljith	
24	Deepa	
25	Rithuvarna	
26	Nandana	
27	Ashwanth	
28	Anway	

No.	Name	Signature
29.	Arya	
30	Josna	
31.	Sreenidhi	
32.	Ashna	
33	Devadarsh	
34	Apoorva	
35.	Arbeen	
36.	Anagha	
37.	Sona	
38.	priya	
39.	Daniya	
40	Haseeb	
41	Karthik	
42	Maneesh	
43.	Jasvin	
44.	Neenu	
45.	Nithya	
46	Sayana	
47	Roshan	
48	Akshay	
49	Abhin	
50	Thejas	
51	Varun	
52	Sourav	
53	Sayanth	
54	Sanoop	
55	Sachin	
56	Avanthik	
57	Ripsa	

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Date: 02-06-2021

CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "NETWORKING AND RELATIONSHIP BUILDING WORKSHOPS" on 09/06/21 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

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Director

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REPORT ON EFFECTIVENESS ON NETWORKING AND RELATIONSHIP

BUILDING WORKSHOPS

ACADEMIC YEAR 2021-22

The workshops employed a participatory approach, encouraging active engagement from participants. Facilitators utilized a variety of instructional methods, including presentations, group exercises, and real-life scenarios, to reinforce key concepts. Participants were given opportunities to practice networking techniques and receive feedback from peers and facilitators. The workshops were conducted over a series of four sessions, each spanning two hours. The structure incorporated a blend of interactive presentations, group discussions, role-playing exercises, and networking activities. The following topics were covered:

1. Understanding the Importance of Networking

2. Building a Strong Personal Brand

3. Effective Communication and Interpersonal Skills

4. Leveraging Networking Opportunities

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[

[A moment to cherish by the session process]

By fostering a culture of collaboration and mutual support, organizations canempower their employees to forge meaningful connections and achieve their career goals. This report offers a comprehensive overview of the workshop structure, methodology, outcomes, and recommendations for future initiatives.

Director

ATTENDANCE SHEET

1	U19BU21C0125	ADHITHIAN KK	1
2	U19BU21C0078	MELWIN JOHNSON J	1
3	U19BU21C0098	VIVEK PS	1
4	U19BU21C0057	ADARSH	1
5	U19BU21C0091	RAZEEN NASAR	1
6	U19BU21C0065	ATHIRA NAIR	1
7	U19BU21C0097	MOHAMMED MUBEEN VM	1
8	U19BU21C0082	MUHAMMED HASHIR M M	1
9	U19BU21C0084	MUHAMMED M T	1
10	U19BU21C0085	NIHAM SHAMIL M	1
11	U19BU21C0094	SHANS BOBAN	1
12	U19BU21C0100	ALEN STANLY	0
13	U19BU21C0070	DHEERAJ LAL	0
14	U19BU21C0072	GOKUL R RAJ	0
15	U19BU21C0074	IRSHAD	1
16	U19BU21C0128	MUHAMMED FADI INAS	1
17	U19BU21C0087	MUHAMMED UNAIS	1
18	U19BU21C0088	NAVEEN N	1
19	U19BU21C0095	SHIBIL SHIHAB	1
20	U19BU21C0118	SANANDU MS	1
21	U19BU22M0284	AUGUSTINE V	1
22	U19BU22M0329	RINSHID P	1

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Date: 15/07/2021

Department of BBA GENERAL
CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "NEGOTIATION AND CONFLICT RESOLUTION SEMINARS" on 20/07/21 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

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Director

REPORT ON EFFECTIVENESS ON NEGOTIATION AND CONFLICT

RESOLUTION SEMINARS

ACADEMIC YEAR 2021-22

The seminars employed a participant-centered approach, encouraging active involvement and engagement. Facilitators utilized a variety of instructional methods, including lectures, group exercises, and simulations, to reinforce key concepts. Participants were given opportunities to practice negotiation skills and conflict resolution techniques in simulated scenarios.

The Networking and Relationship Building Workshops aimed to provide participants with essential skills and strategies to establish and maintain meaningful professional connections. The workshops focused on cultivating interpersonal relationships, enhancing communication skills, and leveraging networking opportunities effectively.

Objectives:

1. To educate participants on the importance of networking and relationship building in professional development.
2. To provide practical tools and techniques for effective networking.
3. To enhance participants' communication and interpersonal skills.
4. To empower participants to build and maintain genuine, mutually beneficial relationships.

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[A Session on Relationship Building addressing by the speaker]

The Networking and Relationship Building Workshops provided participants with valuable insights, skills, and practical tools to navigate the complexities of professional networking successfully. By fostering a culture of collaboration and mutual support, organizations can empower their employees to forge meaningful connections and achieve their career goals.

This report offers a comprehensive overview of the workshop structure, methodology, outcomes, and recommendations for future initiatives.

DIRECTOR
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Director

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ATTENDANCE SHEET

1	U19BU21C0126	NIKHIL VALIYAPUTHUSERIL SHAJI	1
2	U19BU21C0077	MEGHA BABU	1
3	U19BU21C0123	MUHAMMED SAHAL PK	1
4	U19BU21S0128	RINCHU K	1
5	U19BU21M0121	MUHAMMED SAFWAN K V	1
6	U19BU21M0211	PRIYAMOL P S	1
7	U19BU21M0193	AMAN P DEV	1
8	U19BU21M0195	MIJAS S	1
9	U19BU21M0085	MONCY VARUGHESE	0
10	U19BU21M0291	ARCHANA J SHIJU	1
11	U19BU21M0162	ANANTHAN MENON	1
12	U19BU21M0145	MOHAMMED NIZAM. A. K	1
13	U19BU21M0232	RAHUL SUNIL	1
14	U19BU21M0336	ARCHANA PRAMOD V V	1
15	U19BU21M0310	SAMITH RAJU	1
16	U19BU21M0285	MOHAMMED WASIM DILAWAR	1
17	U19BU21M0276	SHIJAS SUDHEER	1
18	U19BU21M0088	MANISHA K M	0
19	U19BU21M0150	VISMAYA M	1
20	U19BU21M0313	JIMMY KANAVIL JOHNSON	1
21	U19BU22M0289	ARYA MURALI	1
22	U19BU22M0314	JERIN GEORGE	1
23	U19BU22M0324	SHIBIN M M	1
24	U19BU22M0296	AKSHAY A G	1

DIRECTOR
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5.1.2

SOFT SKILL [Supporting Documents]

FOR

ACADEMIC YEAR 2020-2021

DEPARTMENT OF BCOM

Date: 10/03/2021

Circular

This is to inform that Department Of BCOM is conducting Competency improvement seminar for "Employability Skill" for second year BCOM students on 10th March,2021 from 1PM to 2PM in the seminar hall. Participation is compulsory for everyone.

Director
DIRECTOR
KOSHYS INSTITUTE OF MANGEMENT STUDIES
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Director

REPORT

The Employability Skill Enhancement Course successfully equipped participants with a comprehensive set of skills necessary for success in the contemporary job market. The practical and interactive approach contributed to a well-rounded learning experience.

Participant feedback indicated a high level of satisfaction with the course content and structure. Many highlighted the practical relevance of the skills learned and the interactive nature of the sessions. Participants expressed increased confidence in their ability to present themselves professionally in a professional setting.

The course incorporated practical activities and real-world scenarios to allow participants to apply employability skills in simulated workplace situations. Case studies and group projects provided hands-on experiences, fostering a deeper understanding of the skills taught.

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Director

Participants gained the following key skills and knowledge during the course:

- Improved communication skills for effective workplace interactions.
- Enhanced ability to collaborate and contribute to a team environment.
- Strengthened problem-solving and critical thinking capabilities.
- Increased professionalism and adherence to workplace etiquette.

To provide a broader perspective, the course featured guest speakers from various industries. These experts shared insights into the practical application of employability skills in different professional settings, enriching participants' understanding of the relevance of these skills across diverse sectors.

The course incorporated hands-on sessions where participants applied employability skills concepts in real-world scenarios.

Director
DIRECTOR
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Banga' 149

Director

Director

KOSHYS
INSTITUTE OF MANAGEMENT STUDIES

CERTIFICATE

—OF PARTICIPATION—

This is to Certify That

AADHUL SABASTEIN

Has successfully completed Skill Enhancement Course in Employability skill conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
KOSHYS INSTITUTE OF MANGEMENT STUDIES
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BAZALIL BABOR

Has successfully completed Skill Enhancement Course in Employability skill conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

Dr. Prakash B Nayak
Director

DIRECTOR
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CHRISTY

Has successfully completed Skill Enhancement Course in Employability skill conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

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Director

DIRECTOR
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CERTIFICATE

—— OF PARTICIPATION ——

This is to Certify That

HAMSAVENI

Has successfully completed Skill Enhancement Course in Employability skill conducted by koshy's Institute of management studies in associated with Bangalore university

Prof. Sandhya S
Principal

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Director

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KOSHYS
INSTITUTE OF MANAGEMENT STUDIES

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Employability Skill

Employability skills, also known as soft skills or transferable skills, are the personal attributes, interpersonal skills, and qualities that enable individuals to effectively navigate the job market, perform well in the workplace, and contribute to the success of their careers. These skills are valuable across various industries and professions, complementing technical or hard skills specific to a particular job. Employability skills are often considered essential for professional development and career advancement. Here are some key employability skills:

1. **Communication Skills:**
   - **Definition:** The ability to convey information clearly and effectively, both verbally and in writing.
   - **Importance:** Strong communication skills are crucial for effective collaboration, customer interactions, and conveying ideas within a team.

2. **Teamwork and Collaboration:**
   - **Definition:** The ability to work effectively with others, contribute to group efforts, and build positive relationships in a team setting.
   - **Importance:** Many jobs require collaboration, and individuals who can work well with diverse teams contribute to a positive work environment.

3. **Adaptability and Flexibility:**

- **Definition:** The capacity to adapt to new situations, be flexible in handling change, and learn quickly in evolving environments.
- **Importance:** With the dynamic nature of the workplace, individuals who can adapt to change are more likely to succeed in their roles.

4. **Problem-Solving and Critical Thinking:**
   - **Definition:** The ability to analyze information, evaluate situations, and make sound decisions to solve problems.
   - **Importance:** Employers value individuals who can approach challenges with a logical and analytical mindset, finding effective solutions.

5. **Time Management:**
   - **Definition:** Efficiently organizing and prioritizing tasks to meet deadlines and manage workload effectively.
   - **Importance:** Time management skills are crucial for maintaining productivity and delivering work on schedule.

6. **Leadership Skills:**
   - **Definition:** The ability to lead, motivate, and guide others toward achieving common goals.
   - **Importance:** Even in non-leadership roles, demonstrating leadership qualities can contribute to personal and team success.

7. **Initiative and Proactivity:**

- **Definition:** Taking independent action, being self-motivated, and seeking opportunities for improvement.
- **Importance:** Individuals who show initiative are often seen as valuable contributors who go beyond their basic responsibilities.

8. **Emotional Intelligence:**
   - **Definition:** Awareness of one's emotions and the ability to understand and manage emotions in oneself and others.
   - **Importance:** Emotional intelligence enhances interpersonal relationships, empathy, and the ability to navigate social situations effectively.

9. **Negotiation and Conflict Resolution:**
   - **Definition:** The ability to negotiate effectively and resolve conflicts in a positive and constructive manner.
   - **Importance:** These skills are valuable in team dynamics, client interactions, and various workplace scenarios.

10. **Networking:**
    - **Definition:** Building and maintaining professional relationships to exchange information, support, and opportunities.
    - **Importance:** Networking can lead to career advancements, job opportunities, and a broader professional support system.

11. **Digital Literacy:**

- **Definition:** Proficiency in using digital tools, software, and online platforms for communication, collaboration, and productivity.
- **Importance:** In the digital age, being digitally literate is essential for various roles and industries.

12. **Continuous Learning:**

- **Definition:** A commitment to ongoing learning and skill development throughout one's career.
- **Importance:** Continuous learners stay relevant in their professions and adapt to industry changes and advancements.

13. **Ethical Decision-Making:**

- **Definition:** Making decisions based on ethical principles and values, considering the impact on stakeholders.
- **Importance:** Ethical decision-making contributes to trust, integrity, and a positive reputation in the workplace.

Developing and demonstrating these employability skills can significantly enhance an individual's attractiveness to employers and contribute to long-term career success. Employability skills are often transferable across various roles and industries, making them a critical component of professional development.

ATTENDENCE SHEET

SL.NO	STUDENT NAMES	SIGNATURE
1	SATiSh · K	
2	SURASH · T	
3	Ramesh · V	
4	Rajesh · h	
5	Chandan · L	
6	Keethi Kumar C·M	
7	Karthik B	
8	Karthik M	
9	prajwal · S	
10	Chintu · V	
11	Raju kumar ·	
12	Rakesh	
13	Sanju	
14	Manju	
15	Croku	
16	Naruto	
17	Choota Bheem	
18	Doramon	
19	pokemon	
20	Ash	
21	Alxender	
22	Messi	
24	Ranoldo	
25	virat Khali	
26	Dhoni	
27	Sawag	
28	Sunny	
29	Jonny Sins	

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No.	Name	Signature
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31	Lokesh	
32	Warner	
24	Hithan	
35	Vishway	
36	Reepaka	
37	Sanjana	
38	Shermala	
39	keishvana.	
40	Aksa	
41	Heada	
42	Shreeya	
43	Cathrean	
44	Hortic pandaya	
45	preemal	
46	Jesmaner	
47	Kosline	
50	Lisha	
51	Reejcshara	
52	Asha	
53	Pooja	
54	Kajal	
55	Swjatha	
56	Rakshana	
57	Mowsha	
58	Monika	
59	Ananya	
60	Granga	
62	Tunga	
63	Maung	
64	Bumika	
65	Aishwara	
66	Januaya	

5.1.2

SOFT SKILL [Supporting Documents]

FOR

ACADEMIC YEAR 2019-2020

DEPARTMENT OF BCA

Date: 02/08/2019

Circular

This is to inform that Department Of BCA is conducting Competency improvement seminar for "Cyber Security" for second year BCA students on 12th August,2019 from 1PM to 2PM in the seminar hall. Participation is compulsory for everyone.

Director
DIRECTOR
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Bangalore 149

Director

REPORT

The Cybersecurity Skill Enhancement Course successfully equipped participants with the knowledge and skills necessary to navigate the evolving field of cybersecurity. The combination of theoretical understanding, practical exercises, and real-world case studies contributed to a comprehensive learning experience.

To provide a real-world perspective, the course included industry-relevant case studies. Participants analyzed actual cybersecurity incidents, gaining insights into the strategies employed by cybersecurity professionals to respond effectively.

Participants acquired the following key skills and knowledge during the course:

- Proficiency in understanding and mitigating common cybersecurity threats.
- Practical knowledge of encryption techniques and network security best practices.
- Familiarity with cybersecurity policies and compliance standards.
- Skills in incident response and digital forensics.

Director

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Director

Director

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This is to Certify That

ASVIN MANOJ

Has successfully completed Skill Enhancement Course in Cyber security conducted by koshy's Institute of management studies in associated with Bangalore university

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This is to Certify That

DHANUSH V

Has successfully completed Skill Enhancement Course in Cyber security
conducted by koshy's Institute of management studies in associated with
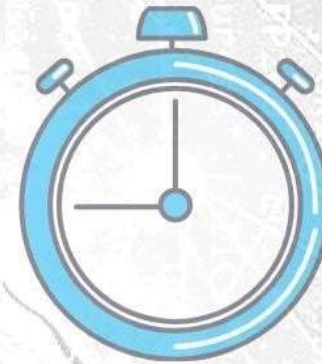Bangalore university

Prof. Sandhya S
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Cyber Security

Which is the third largest economy?

- USA
- China
- ????

Global Cybercrime Damage Costs:

- $6 Trillion USD a Year. *
- $500 Billion a Month.
- $115.4 Billion a Week.
- $16.4 Billion a Day.
- $684.9 Million an Hour.
- $11.4 Million a Minute.
- $190,000 a Second.

ALL FIGURES ARE PREDICTED BY 2021

* SOURCE: CYBERSECURITY VENTURES

CYBERSECURITY VENTURES

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Importance of Cyber Security

"The only system which is truly secure is one which is switched off and unplugged, locked in a titanium safe, buried in a concrete bunker, and is surrounded by nerve gas and very highly paid armed guards. Even then, I wouldn't stake my life on it."

- Professor Gene Spafford

https://spaf.cerias.purdue.edu/

In security matters:
- There is nothing like absolute security
- We are only trying to build comfort levels, because security costs money and lack of it costs much more
- Comfort level is a manifestation of efforts as well as a realization of their effectiveness & limitations

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Importance of Cyber Security

☐ The Internet allows an attacker to work from anywhere on the planet.

☐ Risks caused by poor security knowledge and practice:
  ☐ Identity Theft
  ☐ Monetary Theft
  ☐ Legal Ramifications (for yourself and your organization)
  ☐ Sanctions or termination if policies are not followed

☐ According to the SANS Institute, the top vectors for vulnerabilities available to a cyber criminal are:
  ☐ Web Browser
  ☐ IM Clients
  ☐ Web Applications
  ☐ Excessive User Rights

Cyber Security

- Cyber security refers to the body of technologies, processes, and practices designed to protect networks, devices, programs, and data from attack, damage, or unauthorized access.

Cyber Security

By **2022**, the global cybersecurity workforce shortage is projected to reach upwards of **1.8 MILLION** unfilled positions [4]

DID YOU KNOW...

The cost for cybersecurity will rise up to **$6 TRILLION** by 2021 [3]

ONE IN **36** MOBILE DEVICES HAD HIGH RISK APPS INSTALLED [6]

33% OF MOBILE RANSOMWARE INFECTIONS INCREASED FROM 2017 [6]

27% of **Microsoft Office 365** users were the top targets of phishing incidents, including those involving BEC scams [3]

69% of cybersecurity experts say their team is understaffed

https://www.varonis.com/blog/data-breach-statistics/

Cyber Security is Safety

- Security:We must protect our computers and data in the same way that we secure the doors to our homes.
- Safety: We must behave in ways that protect us against risks and threats that come with technology.
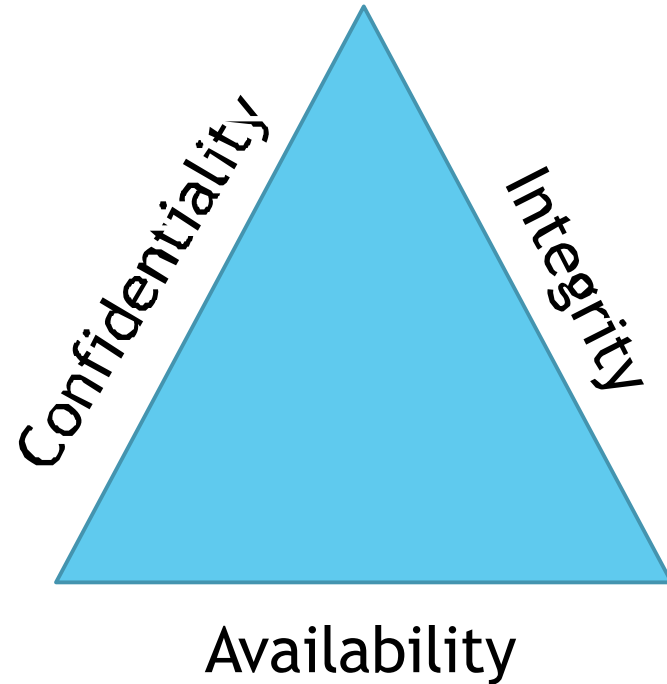

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Cyber Security Domains

False Sense of Security?

JEWELRY

EVEN THE BEST SECURITY SYSTEM

Only functions when it is activated

motifake.com

What is a Secure System? (CIA Triad)

- ***Confidentiality*** – restrict access to authorized individuals
- ***Integrity*** – data has not been altered in an unauthorized manner
- ***Availability*** – information can be accessed and modified by authorized individuals in an appropriate timeframe
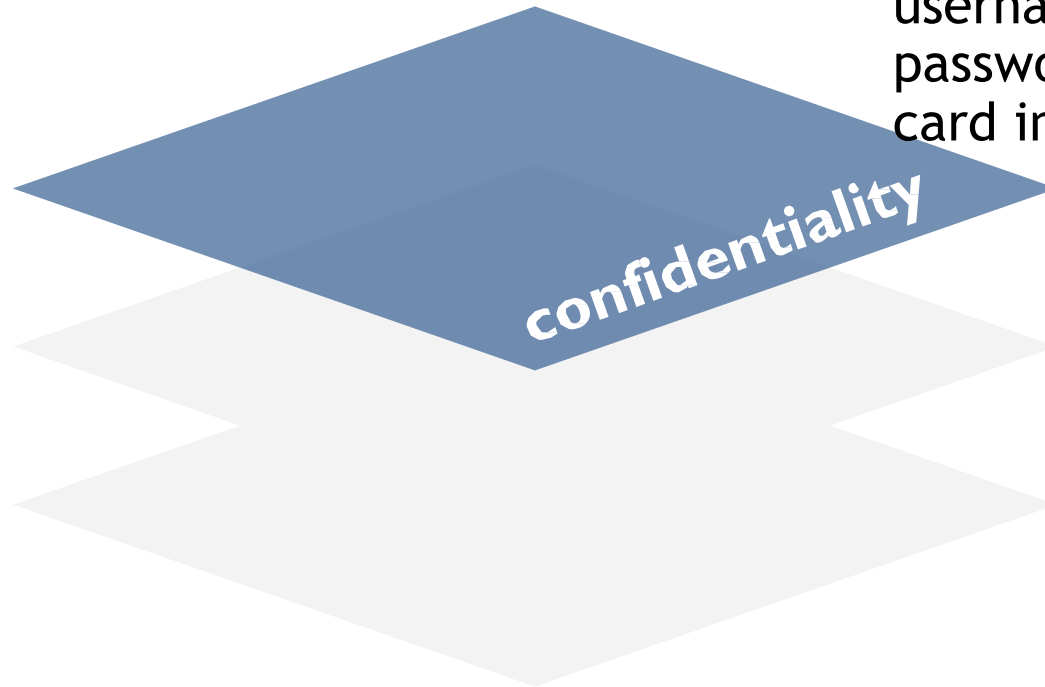
CIA Triad

Confidentiality

Example:
Criminal steals customers' usernames, passwords, or credit card information

confidentiality

Protecting information from unauthorized access and disclosure

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CIA Triad

Integrity

Protecting information from unauthorized modification

integrity

Example:
Someone alters payroll information or a proposed product design

CIA Triad

Availability

Preventing disruption in how information is accessed
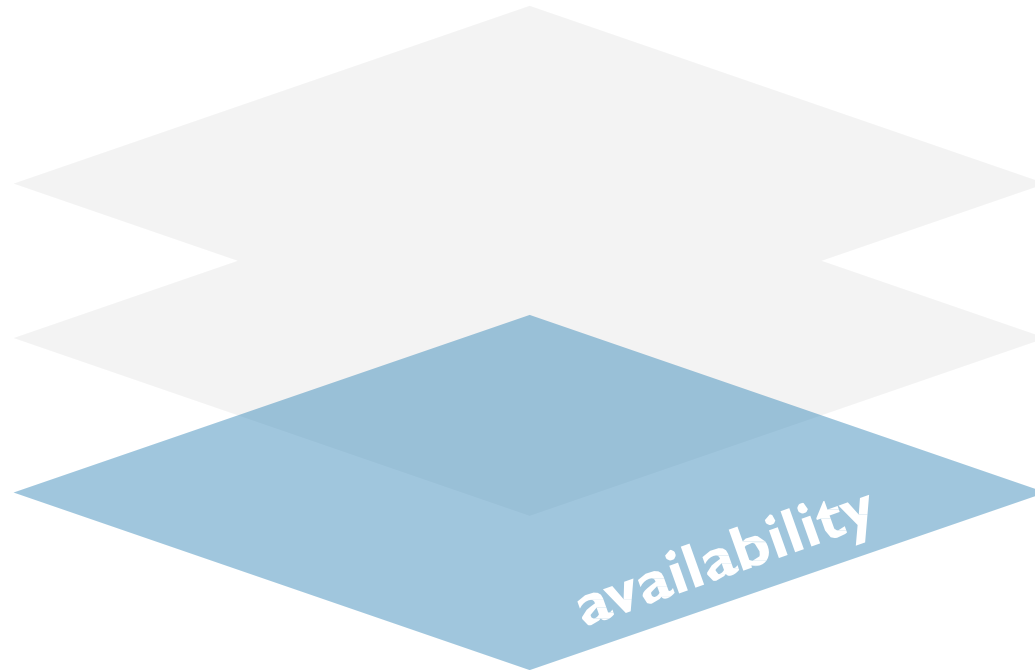
Example:

Your customers are unable to access your online services

availability

Threats and Vulnerabilities

- What are we protecting our and our stakeholders information from?

- **Threats:** Any circumstances or events that can potentially harm an information system by destroying it, disclosing the information stored on the system, adversely modifying data, or making the system unavailable

- **Vulnerabilities:** Weakness in an information system or its components that could be exploited.

WHAT KINDS OF THREATS ARE THERE?

- Phishing and Spear- phishing Attacks
- Social Engineering Scams
- Common Malware and Ransomware
- Business Email Compromise
- Fake websites that steal data or infect devices
- And much more
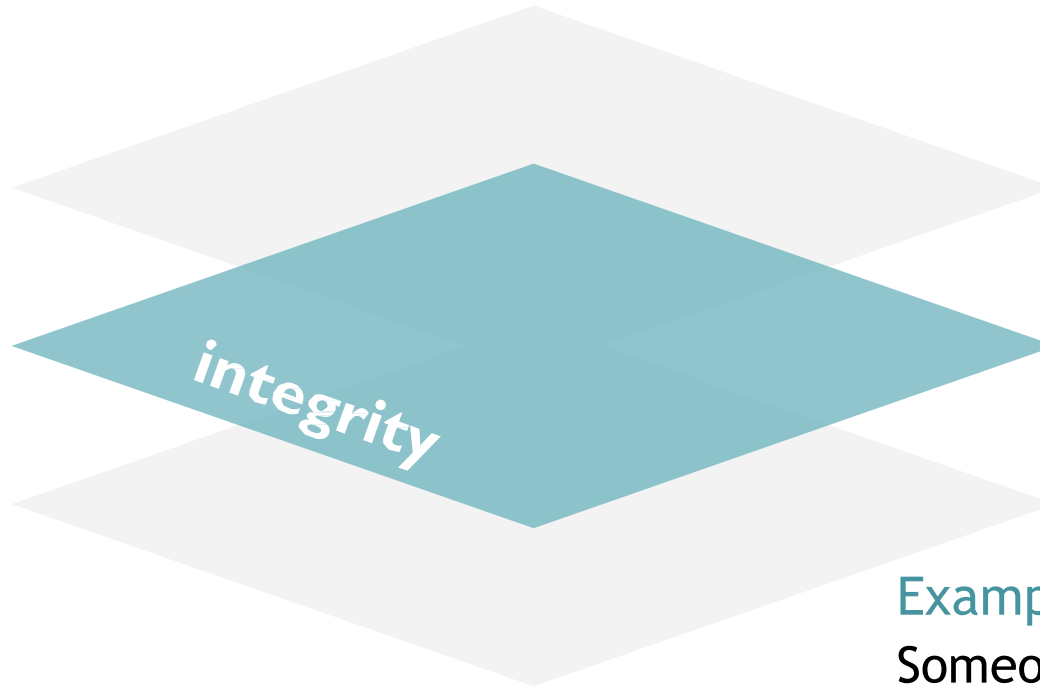
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9	Hudeifa	
10	Jerin	
11	Ajay	
12	Kevin	
13	Joseph	
14	mariyam	
15	Alfi	
16	Ajmi	
17	Althaf	
18	Meera	
19	Anima	
20	Nikhil	
21	tejo	
22	Arun	
23	Ashwin	
24	Malar	
25	Nivin	
26	Paul	
27	Nari	
28	Adidev	

29	Wenis	Wenis
30	Noora	Noora
31	Asmina	Asmina
32	Haseena	Haseena
33	malu	malu
34	Ramzi	
35	Anzal	
36	Faizal	Faizal
37	Wardeep	Wardeep
38	Kiran	Kiran
39	Abkilash	
40	Alvin	
41	Jerome	eromy
42	Siddqvie	
43	Saina	Saina
44	fathima	fathima
45	Salam	Salam
46	Faezana	Fazzu
47	Gidha	
48	Shiji	
49	mathew	
50	Thomas	
51	Kuldeep	Kuldeep
52	Hardik	
53	Chandan	
54	Abhiram	

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Date: 07/03/2019

Department of BBA GENERAL
CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "APTITUDE COURSES" on 09/03/2019 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

Thank You

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Director

REPORT ON EFFECTIVENESS ON APTITUDE COURSES

ACADEMIC YEAR 2019-20

In the class they discussed regarding the various concepts of aptitude. Aptitude, the natural ability to perform specific tasks or acquire certain skills, is a critical component of individual success in various domains such as education, employment, and personal development. This report provides an overview of aptitude, including its definition, types, assessment methods, significance, and implications for personal and professional growth. Awareness of aptitude can have several implications for personal and professional growth, including:

Self-Discovery: Understanding one's aptitudes can facilitate self-discovery and identity formation, empowering individuals to pursue paths aligned with their strengths and interests.

Skill Development: Leveraging aptitudes as a foundation, individuals can focus on skill development efforts that capitalize on their inherent strengths, accelerating learning and mastery.

Career Advancement: Aligning career choices and development plans with aptitudes can enhance job satisfaction, performance, and prospects for advancement in chosen fields.

Continuous Learning: Recognizing the dynamic nature of aptitude, individuals can engage in lifelong learning and skill enhancement to adapt to changing personal and professional contexts effectively.

[

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[Speaker addressing the crowd on individual potential]

In conclusion aptitude is a fundamental aspect of individual potential and plays a significant role in shaping academic, career, and personal trajectories. Understanding, assessing, and leveraging aptitude can empower individuals to make informed decisions, pursue meaningful paths, and achieve their full potential in various domains of life. This overview report serves as a comprehensive guide for individuals, educators, career counselors, and organizations interested in understanding the concept of aptitude, its assessment, significance, and implications for personal and professional growth.

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2	U19BU21S0111	VINAY N	P
3	U19BU21S0227	VEERAPURAM NAGENDRA CHARY	P
4	U19BU21S0193	VISHNU PRABHAKARAN U	P
5	U19BU21S0194	SREEPCHAND MK	P
6	U19BU21S0237	REMORN SHAJI	P
7	U19BU21S0220	RAHIL ABDUL KADER	P
8	U19BU21S0109	SUSHMA M	P
9	U19BU21S0224	SUMIYA. S	P
10	U19BU21S0140	SNEHITH KP	P
11	U19BU21S0163	SAYANA. P	P
12	U19BU21S0192	SHAABAS AHAMMED	P
13	U19BU21S0196	SIDHARTH TV	P
14	U19BU21S0179	VRINDHA RAVI	P
15	U19BU21S0104	SIDRA KHATOON	P
16	U19BU21S0222	SHAHLA	P
17	U19BU21S0105	SNEHA V	P
18	U19BU21S0189	VISHNU ASHOKAN	P
19	U19BU21S0154	RITHUVARNA P	P
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21	U19BU21M0282	MUHAMMED THANZEEL	P
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23	U19BU21M0325	SHAJON SHAJI	P
24	U19BU21M0317	ADVAITH ANIL	P
25	U19BU21M0286	BREMIN SAJ	P
26	U19BU21M0300	BERLIN V T	P

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Date: 12/08/2019

Department of BBA GENERAL
CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "PRESENTATION SKILLS" on 18/08/2019 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

Thank You

DIRECTOR
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Director

REPORT ON EFFECTIVENESS ON PRESENTATION SKILLS

ACADEMIC YEAR 2019-20

Presentation skills are crucial in various aspects of professional and personal life. Whether it's pitching an idea to stakeholders, delivering a keynote address, or simply sharing information in a team meeting, effective presentation skills can make a significant difference in how ideas are received and understood. This report provides an overview of key elements of presentation skills, their importance, and strategies for improvement.

They highlighted certain points.

Encouraging questions, soliciting feedback, and involving the audience through activities or discussions fosters active engagement.

Flexibility in adjusting content delivery based on audience reactions and needs ensures relevance and resonance.

[A Session to cherish on Presentation Skills]

Incorporating narratives or anecdotes captivates attention and facilitates understanding by making information relatable. Presentation skills are essential for effective communication and professional success. By mastering content organization, delivery techniques, and audience engagement strategies, individuals can captivate audiences, convey messages persuasively, and achieve their objectives. Continuous practice, learning, and confidence building are key to honing presentation skills and realizing their full potential in various personal and professional contexts.

Director

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4	U19BU21S0166	SAJUL DAS V	P
5	U19BU21S0132	SACHIN SURESH	P
6	U19BU21S0107	SYED SHAHID PASHA	P
7	U19BU21S0136	SHYAM KRISHNA C S	P
8	U19BU21S0197	MANOHARA D	P
9	U19BU21S0054	HABEEBUL RAHMAN MURICHANDI	P
10	U19BU21S0035	ASWIN P	A
11	U19BU21S0049	GAGANA V	P
12	U19BU21S0235	ATHUL KRISHNA VA	P
13	U19BU21S0058	JEFRIN CORREYA	P
14	U19BU21S0173	KISHORE KS	P
15	U19BU21S0065	JISHNU G NAIR	P
16	U19BU21S0070	JOSNA JOSE	A
17	U19BU21S0198	BENEDICT VALLIATH ZACHARIA	P
18	U19BU21S0177	JIBIN G JIJI	P
19	U19BU21S0041	BINSHAD SHERIEF	P
20	U19BU21S0074	KARTHIK M	P
21	U19BU21M0332	ABHISHEK J	P
22	U19BU21M0298	MUHAMMED NIHAL M M	P
23	U19BU21M0328	KEERTHANA RAJEEV	P
24	U19BU21M0336	ARJUN M S	P
25	U19BU21M0293	RIFAS	P
26	U19BU21M0318	AMEEN M H	P
27	U19BU21M0283	SIYAD C	P
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29	U19BU21M0304	ASHMIL A T	P
30	U19BU21M0322	NIVED C	P

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SOFT SKILL [Supporting Documents]

FOR

ACADEMIC YEAR 2018-2019

DEPARTMENT OF BBA

Date: 10/08/2018

Circular

This is to inform that Department Of BBA is conducting Competency improvement seminar for "Digital Fluency" for second year BBA students on 10th August,2018 from 1PM to 2PM in the seminar hall. Participation is compulsory for everyone.

Director
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Director

REPORT

The Digital Fluency Skill Enhancement Course successfully equipped participants with the necessary skills to navigate and thrive in the digital era. The comprehensive curriculum, hands-on approach, and industry insights contributed to a well-rounded learning experience.

To provide a broader perspective, the course featured guest speakers from various industries. These experts shared insights into the practical application of digital fluency in different professional settings, enriching participants' understanding of the relevance of these skills across diverse sectors.

The course incorporated hands-on sessions where participants applied digital fluency concepts in real-world scenarios. Practical activities included creating and analyzing digital content, collaborating on virtual projects, and implementing cybersecurity measures.

Director

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Bangal ... 149

Director

Participants acquired the following key skills and knowledge during the course:

- Proficiency in using a variety of digital tools and platforms.
- Improved data literacy skills, enabling informed decision-making.
- Enhanced ability to collaborate and communicate effectively online.
- Heightened awareness of cybersecurity best practices.

Director

Director

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This is to Certify That

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Digital Fluency

Digital fluency refers to the ability to effectively and critically navigate, evaluate, and create information using a range of digital technologies. It goes beyond basic digital literacy, which focuses on the foundational skills required to use digital tools, by incorporating a deeper understanding and proficiency in utilizing technology for various purposes. Digital fluency encompasses not only technical skills but also the cognitive and social aspects of engaging with digital information and tools.

Key components of digital fluency include:

1. **Technical Proficiency:**
   - Understanding and using a variety of digital tools and platforms.
   - Proficiency in using software applications, cloud-based services, and digital communication tools.

2. **Critical Thinking:**
   - Analyzing and evaluating digital content for accuracy, reliability, and relevance.
   - Applying critical thinking skills to problem-solving in a digital context.

3. **Adaptability:**

- Ability to learn and adapt to new digital technologies and tools.
- Being open to exploring and integrating emerging technologies into various aspects of work and life.

4. **Information Literacy:**
- Knowing how to find, assess, and use information from digital sources.
- Understanding concepts such as data privacy, security, and intellectual property.

5. **Communication Skills:**
- Effectively expressing ideas and communicating through digital channels.
- Collaborating with others using digital communication tools.

6. **Creativity and Innovation:**
- Using digital tools to create, share, and innovate.
- Applying technology to problem-solving and fostering a creative mindset in digital environments.

7. **Digital Citizenship:**
- Understanding and practicing responsible and ethical behavior in digital spaces.
- Respecting copyright, privacy, and security considerations online.

8. **Collaboration:**
- Working collaboratively with others using digital platforms.

- Leveraging online collaboration tools for teamwork and project management.

Digital fluency is essential in today's rapidly evolving digital landscape, as it empowers individuals to participate fully in the digital society and economy. It is not limited to a specific age group or profession; rather, it is a skill set that spans across various domains, from education and business to personal and social contexts.

In educational settings, fostering digital fluency involves integrating technology into curriculum design, emphasizing critical thinking and problem-solving skills, and providing opportunities for students to engage with digital tools in meaningful ways. In the workplace, digital fluency is increasingly recognized as a valuable skill, with employers seeking individuals who can leverage technology to enhance productivity, communication, and innovation.

Developing digital fluency offers numerous benefits across different aspects of life, education, and work. Here are some key advantages:

1. **Enhanced Employability:**
   - Digital fluency is a sought-after skill in the modern job market. Employers value candidates who can adapt to and leverage new technologies to improve efficiency and innovation in the workplace.
2. **Increased Productivity:**

- Proficiency in digital tools and platforms enables individuals to streamline tasks, manage information effectively, and collaborate efficiently, leading to increased productivity in both personal and professional contexts.

3. **Critical Thinking Skills:**
   - Digital fluency encourages the development of critical thinking skills. Individuals learn to assess the reliability and relevance of digital information, fostering a discerning approach to online content.

4. **Global Connectivity:**
   - Digital fluency facilitates global connectivity. People can communicate, collaborate, and share information with individuals worldwide, contributing to a more interconnected and diverse global community.

5. **Innovation and Creativity:**
   - Digital tools empower individuals to express creativity, share ideas, and innovate in various fields. Digital fluency opens up opportunities for creative expression and problem-solving through technology.

6. **Lifelong Learning:**
   - Digital fluency involves a mindset of continuous learning and adaptability. Individuals with digital fluency are more likely to embrace new technologies and stay updated on evolving digital trends throughout their lives.

7. **Access to Information:**

- Digital fluency allows individuals to access a vast amount of information online. This access enhances learning opportunities, supports research, and provides valuable resources for personal and professional development.

8. **Efficient Communication:**

   - Digital fluency enables effective communication through various digital channels. Individuals can share ideas, collaborate on projects, and engage in discussions using email, messaging apps, video conferencing, and other communication tools.

9. **Digital Citizenship:**

   - Understanding digital citizenship is a key aspect of digital fluency. Individuals become responsible digital citizens, aware of ethical considerations, privacy concerns, and the impact of their actions in online communities.

10. **Adaptation to Change:**

    - Digital fluency cultivates adaptability. Individuals who are digitally fluent are better equipped to navigate and embrace technological changes, whether in education, the workplace, or broader societal shifts.

11. **Educational Advancements:**

    - In educational settings, digital fluency enhances teaching and learning experiences. Teachers can integrate technology into lessons, providing students with interactive and engaging learning opportunities.

12. **Career Advancement:**

- Individuals with digital fluency often have a competitive edge in their careers. They can take on roles that involve digital transformation, innovation, and leadership in technology-driven environments.

In summary, developing digital fluency not only opens up a wide range of opportunities but also equips individuals with the skills and mindset needed to thrive in the digital age. It contributes to personal growth, professional success, and active participation in the global digital community.

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2	Shahanas	
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4	Ajay Sunil	
5	Allan	
6	Paul Davidson	
7	Adidev A	
8	Jerin	
9	Carola	
10	Eca John	
11	Abhiram	
12	Meera	
13	Tom	
14	Aswin J	
15	Alan k Dipin	
16	Aswathi A	
17	Anunima	
18	Aromal	
19	Anandha koushnin.	
20	Jeswin	
21	Rahul	
22	Adwaith	
23	Parvathi	
24	Avani	
25	Revathi Q	
26	Thertha	
27	Aswath.	
28	Amritha	

No.	Name	Signature
29	Nairobi	
30	Anzal k	Anzal
31	Ragavan	Ragavan
32	Chandaan	
33	Abhinav	
34	Nandth.	
35	Abhishek P	
36	Simon	
37	Nikhil shaji	
38	Archand D	Archand D
39	Helen	Helen k
40	Ann	Ann Das
41	Celnia	Celna
42	Catherine	
43	Danerius	
44	Vhegas	
45	Abhishek k	
46	Rahul D	Rahul D
47	Chandana	
48	Thertha	
49	Aaradhya	
50	Abinav Sunel	
51	Ajay Sunel	
52	Aashsh	
53	Pranav V	

Date: 10-08-2018

CIRCULAR

This is to inform the students of KIMS that, The Department of Computer science will be conducting a workshop on "NETWORK SECURITY AND AWARENESS OF DIGITAL INDIA AND IT JOBS IN IT/IMS INDUSTRY" on 14/08/2018.

All the students of KIMS final year are hereby informed to attend the same

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REPORT ON NETWORK SECURITY AND AWARENESS OF DIGITAL INDIA AND

IT JOBS IN IT/IMS INDUSTRY FOR

ACADEMIC YEAR 2018-2019

The Koshy's group of institutions under the guidance of Ms.Swetha from KIMS conducted a class on "NETWORK SECURITY AND AWARENESS OF DIGITAL INDIA AND IT JOBS IN IT/IMS INDUSTRY" on 14/08/22 at 10:30 am in the seminar hall.

The theme of workshop was networking. The workshop started with a theorctical session which mainly focused on the importance of networking in today's communication sector and how each software company has their own networks in communication.

[A memory to cherish on effectiveness of communication]

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Department of BBA GENERAL

CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "STRESS MANAGEMENT" on 18/02/2018 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

Thank You

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REPORT ON EFFECTIVENESS ON STRESS MANAGEMENT

ACADEMIC YEAR 2018-19

Stress is an inevitable part of life, affecting individuals in various ways and impacting both physical and mental well-being. In today's fast-paced world, the prevalence of stress is increasing, making effective stress management strategies essential for maintaining health and productivity. This report provides an overview of stress, its effects on individuals and organizations, and strategies for managing and mitigating stress effectively.

Understanding Stress: Stress is the body's natural response to demands or threats, whether real or perceived. It triggers the release of hormones such as cortisol and adrenaline, preparing the body for a "fight or flight" response. While short-term stress can be beneficial, chronic stress can have detrimental effects on physical health, mental well-being, and overall quality of life.

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[A Glimpse of the session]

In conclusion stress management is a critical aspect of maintaining individual well-being and organizational effectiveness. By understanding the causes and effects of stress and implementing effective strategies, individuals and organizations can minimize the negative impacts of stress and cultivate healthier, more resilient environments. Prioritizing stress management not only enhances physical and mental health but also contributes to improved productivity, job satisfaction, and overall quality of life.

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5	U19BU21S0178	BINISH KUMAR	A
6	U19BU21S0050	GODWIN BIJU K	A
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Date: 16/07/2018

Department of BBA GENERAL
CIRCULAR

This is to inform the students of KIMS that, The Department of BBA AVIATION will be organizing a Guest Lecture on "INTERPERSONAL SKILLS DEVELOPMENT" on 20/07/2019 for all the students of KIMS.

Kindly requesting all the students to register your names with your class teacher. Attendance will be provided for the who are attending.

Thank You

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REPORT ON

COMMUNICATION SKILLS

Date: 14/12/2022

Department: Humanities

Venue: KIMS Auditorium

This report evaluates the effectiveness of communication skills in professional environments, highlighting their significance for individual and organizational success. Interpersonal skills are essential for effective communication, collaboration, and relationship-building in both personal and professional contexts. These skills encompass a range of abilities that enable individuals to interact positively with others, resolve conflicts, and foster productive working relationships. This report provides an overview of interpersonal skills, their importance in various settings, and strategies for their development.

Understanding Interpersonal Skills: Interpersonal skills, also known as people skills or social skills, refer to the abilities that facilitate effective interactions and relationships with others. They include verbal and non-verbal communication, active listening, empathy, emotional intelligence, assertiveness, teamwork, and conflict resolution. These skills are crucial for building rapport, influencing others, and navigating social dynamics in diverse environments.

Interpersonal skills are fundamental for success and fulfillment in both personal and professional life. By recognizing the importance of these skills and committing to their development, individuals can enhance their communication effectiveness, build stronger relationships, and thrive in various social and professional contexts. Investing in interpersonal skills development not only enriches personal relationships but also boosts career prospects and overall well-being.

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