

Internal Quality Assurance cell Proceedings

Ref No:KIMS/IQAC/MOM/01/2022-23

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room (adjacent to the Director) at **3:00 P.M** on **July 01, 2022**.

S.NO	HEAD	Action plan for the one year
1.	Curricular Planning and Implementation	1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern. 2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department. 3. IQAC will ensure that Teaching plans are available and meticulously followed in every department, 4. Objectives of the curriculum will be achieved by departments and ensured by IQAC.
2.	Academic Flexibility	1. Two new Add-on courses will be started and to be decided through meetings.
3.	Curriculum Enrichment	1. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments. 2. One value added course will be introduced. 3. Number of field projects for students will be enhanced. (for UG & PG). 4. Workshop on National Education Policy.
4.	Feedback System	1. Feedback will be obtained from students, alumni and parents and Stakeholders. Feedback Committee will analyze the feedback and new initiatives will be introduced and the reports will be published on college website. Planning should be given to IQAC.

5.	Catering to student diversity	<p>Initiatives to assess the learning levels of students will be enhanced. Proficiency/ Diagnostic tests to identify slow and advanced learners.</p> <ol style="list-style-type: none"> 1. Bridge courses 2. Remedial classes 3. G.K test
6.	Teaching-Learning Process	<p>IQAC will observe the following teaching-learning methods in departments-</p> <ol style="list-style-type: none"> 1. Classroom teaching. 2. Interactive teaching learning methods, 3. Teaching by using PPT/ various software etc. 4. Experiential learning through field visits and study tours. 5. Collaborative teaching. 6. Video lectures displayed on MOOC / Swayam courses will be introduced to the students (by computer department).
7.	Teacher Quality	<ol style="list-style-type: none"> 1. IQAC will encourage the teachers to participate in Orientation, Refresher courses, Faculty development programme, Workshops, Conferences and Seminars. 2. Faculty will be motivated for pursuing his/her Ph.D. and any other relevant course. 3. Feedback from students will be obtained on teacher's performance and necessary suggestions will be given to the concerned teacher for any improvement.
8.	IT-Infrastructure	<ol style="list-style-type: none"> 1. Number of nodes will be increased. 2. IT facilities will be kept updated. 3. Interactive boards/ Projector will be installed in remaining classrooms and laboratories (100%) 4. Number of Digital Classrooms will be increased. 5. New Computers will be purchased for BCA Computer Lab.

9.	Student Mentoring and Support	<ol style="list-style-type: none"> 1. Mentor system will be strictly followed by every teacher. 2. Remedial teaching will be provided in every semester. 3. Projects will be allotted to the advanced learners. 4. Workshops and regular Classes for competitive exams will be arranged by competitive exam committee. 5. Co-curricular and extracurricular activities will be run by each department for students. 6. At least two Career counseling activities will be done. 7. Placement activities/ drives will be arranged effectively.
10.	E- Content Development	<ol style="list-style-type: none"> 1. The teachers will prepare E- contents, notes, video lectures in their respective subjects.
11.	Guest Lecture	<ol style="list-style-type: none"> 1. Each department will organize at-least 1 guest lecture per semester.

Above mentioned activities are discussed and finalized in the IQAC Meeting and uploaded the college website.


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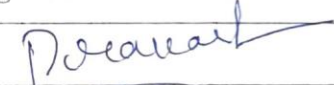





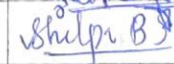
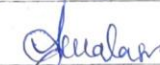


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Ref No: KIMS/IQAC/MOM/01/2022-23

Place: Board Room

Date: July 01, 2022 (3.00Pm)

The following members were present of the IQAC Meeting:

SL.NO	Name of Attendees	Signature
1.	Dr Prakash Nayak	
2.	Dr. Gopi G	
3.	Dr. Jagadeesh Babu M K	
4.	Dr. Sudarkodi P	
5.	Ms. Sandhya S	
6.	Mr. Veeramuthu P	
7.	Ms. Shilpa	
8.	Ms. Amala sen	
9.	Ms. Smitha Biji	
10.	Mr. Suresh N V	



IQAC Coordinator


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Internal Quality Assurance Cell Proceedings**Ref No:KIMS/IQAC/MOM/02/2022-23**

A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room (adjacent to the Director) at **3:00 P.M** on **Jan 08, 2023**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting
2. Placement activities
3. Students/staff programmes
4. Education charity for students
5. Any other issue.

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on July 1, 2022 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on July 1, 2022
2. Members present at the meeting discussed about proposed placement related activities Resolved to continue with placement and related activities by the Training and Placement Cell
3. Members proposed to continue observing special day/s Resolved to observe special day/s

S.No	Resolution	Action Taken
1	To hold placement activities	<ul style="list-style-type: none">• Around 26 companies participated in our KIMS Mega Job Fair organized by the Training and Placement cell of KIMS's College on 6th May 2023.• Totally 337 students were selected for various roles in different organizations. Out of the 337 students, highest count of 122 students was from the Commerce streams.
2	To engage activities by students & faculty	<ul style="list-style-type: none">• Students from both classes participated in the Essay Writing Competition organized by KIMS on the occasion of Republic day on 26-01- 2023.• Staff and Students participated in Founder's day at KIMS, won first place in collage second place in dance competition on 15-03-2023


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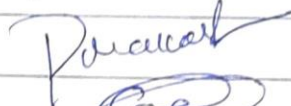

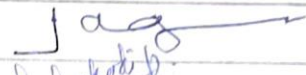
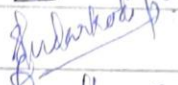
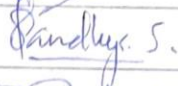

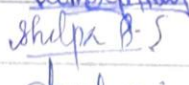
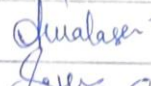


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A meeting of the Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of the Academic Director in the Board Room (adjacent to the Director) at **3:00 P.M** on **June 08, 2023**.

Agenda of the Meeting:

1. Approval of resolutions and Action taken report of the previous IQAC meeting
2. Celebrating special day/s
3. Activities/programmes/workshop for students
4. Students/staff programmes
5. Any other issue.

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on Jan 8, 2023 are presented before the member's present Resolved unanimously to approve the resolutions and Action Taken Report of the previous IQAC meeting held on Jan 8, 2023.
2. Members proposed to continue observing special day/s Resolved to observe special day/s
3. Members at the meeting proposed more programmes by students and faculty of the Institute Resolved that students and faculty be engaged in more activities/programmes

S.No	Resolution	Action Taken
1	To observe special day/s	<ul style="list-style-type: none">• Teachers' Day celebrated at the KIMS on 05-09-2023
2	To engage activities by students & faculty	<ul style="list-style-type: none">• Students from both classes participated in the Essay Writing Competition organised by KIMS on the occasion of Independence day on 15-08- 2023.• Students participated in management & cultural fest (SPLASH) at KIMS; won first place in collage&second place in dance competition on 11 and 12-08-2023• Students participated in management & Kultastic fest at KIMS; won first place in collage&second place in dance competition on 29-11-2023


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